

ANDREW YULE & COMPANY LIMITED

(A Government of India Enterprise)
8, Dr. Rajendra Prasad Sarani,
Kolkata-700001
CIN – L63090WB1919GOI003229

Tender No. AYCL/GD/VEN_EMP/16/2022 dated 31.01.2023
APPLICATIONS ARE INVITED FOR THE PURPOSE OF ENLISTMENT
WITH THE COMPANY IN RESPECT OF THE FOLLOWING:-

Andrew Yule & Company Limited – a leading Public Sector Enterprise (CPSE) under the Ministry of Heavy Industries and Public Enterprises having significant presence in the segment of Electrical and Engineering operations vis-à-vis Tea manufacturing is looking for enlistment of Suppliers & Service Providers for a period of 3(three) years.

Code	Category
01.	Enlistment of service centers engaged in car repairing, painting and Maintenance.
02.	Enlistment of accredited Advertising Agencies.
03.	Enlistment of Courier Service.
04.	Enlistment of Government Registered Travel Agents for purchase of Air/Railway Tickets and Foreign currency.
05.	Enlistment for supply of dressed Chicken & Egg.
06.	Enlistment for supply of dressed Mutton.
07.	Enlistment for supply of Fish.
08.	Enlistment for supply of Vegetables.
09.	Enlistment for supply of Grocery Items.
10.	Enlistment for supply of Computer Hardware, different accessories and spare parts.
11.	Enlistment for supply of battery and tyre.
12.	Enlistment for providing Pest Control service

For details log on to Company's website www.andrewyule.com

The Suppliers / Service Providers intending to participate in the enlistment procedure must apply their offers along with the duly filled application form enclosed with the NIT as **Annexure I** or the same may be download from the website of the Company and should be submitted along with the registration fee of **Rs.118/-** (Rs. 100.00 Registration Fees + GST @18%) (Rupees One hundred and Eighteen) only by Postal Order / Demand Draft/ Account Payee Cheque in favour of Andrew Yule & Co. Ltd. payable at Kolkata.

The party while participating in the enlistment process must take into account that the Company is a Central public Sector Enterprise and it follows the approved rule of the Government. The application completed in all respect to be submitted after subscribing the Code and Category in the envelope. The application will be opened after the expiration of the period of 20 days from the date of publication i.e. 21.02.2023.

Interested parties may apply to Manager (Office Admin. & Purch.) at 8, Dr. Rajendra Prasad Sarani, Kolkata-700001 within 20 (Twenty) days from the date of publication i.e. 20.02.2023 of the advertisement. Canvassing in any form will be treated as a disqualification. The Company reserves the right to reject all or any of the Applications received without assigning any reason. Application received incomplete and/or after due date will be summarily rejected. The Company will not be responsible for any postal delay.

ANNEXURE - I

**ANDREW YULE & COMPAY LIMITED
Name of the Unit : General Division**

Application Form for Enlistment

Code for which enlistment is sought: _____

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates, as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application for enlistment.

This application form should be submitted along with the registration fee of Rs.118/- (Rs. 100.00 Registration Fees + 18% GST) (Rupees one hundred and Eighteen) only by crossed Postal Order / Bank Draft / Cheque in favour of Andrew Yule & Company Limited.

1.	Date of Advertisement for Registration	:	
2.	Name of the Firm in Full	:	
3.	Address of the Firm	:	
	a. Registered Office	:	
	b. Head Office	:	
	c. Branches	:	
	d. Workshop / Godown	:	
	e. Depot	:	
4.	Telephone / Telegram / Fax No / E-mail	:	
	a. Registered Office	:	
	b. Head Office	:	
	c. Branches	:	
	d. Workshop / Godown	:	
	e. Depot	:	
5.	Status of the Organization	:	

6.	Whether Manufacturer / Contractor / Fabricator / Sub-contractor /Stockiest / Agent/Dealer	:	
7.	Item for which enlistment is sought, specify code no.	:	
8.	Banker's Name a. Name of Branch b. Address of the Branch c. Account No.	: : :	
Note : Confidential Report of financial position may be requested for by AY & Co. Ltd from the Bankers			
9.	Trade License No. (Please attach a Photocopy copy)	:	
10.	Factory License No. (Please attach a Photocopy copy)	:	
11.	Whether registered as MSME If yes, Registration No. (Please attach a Photocopy copy)	:	
12.	Whether owned by SC/ST/Women Entrepreneurs, If yes, (Please attach a Photocopy copy)	:	
13.	GST No. (Please attach a Photocopy copy of GST Certificate)	:	
14.	I. T. Permanent Account No.	:	
15.	Photo copies of current I. T. & Tax clearance Certificates are to be attached	:	
16.	Whether the applicant is already enlisted in this enterprise. If so, the details are to be furnished stating the types of jobs executed, etc. i.e. a. Description of the job b. Year c. Amount d. Authorized by	: : : : :	
17.	Whether the applicant is enlisted with any other Public Sector Undertaking/ other reputed manufacturers. If so, the details are to be furnished.	:	

18.	Financial Capacity (Year) a. Fixed Capital b. Working Capital (copies of Balance Sheet & Profit & Loss A/c for last 3 years should be attached)	:	
19.	Technical capacity i. Tools & Equipment list (to be attached) ii. Manufacturing Capacity (to be quantified)	:	
20.	Manpower on Rolls Total Manpower in Roll a. Skilled workers b. Unskilled workers c. Others d. Supervisors e. Engineers	:	
21.	Name & Residential address of Partners/Directors/Proprietors, as the case may be	:	
22.	Whether any Govt. Servant(s) or dismissed Employee(s) of Andrew Yule & C. Ltd. any other Government Undertaking is in employment under the applicant	:	
23.	Whether the applicant or any of its Partners/Directors has been banned or removed from the approved list of suppliers by the Enterprise or Undertaking / any other Enterprise or Undertaking in the past	:	

I/We hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and misrepresentations of facts will render me/us liable to any action as may be deemed fit by Andrew Yule & Co. Ltd. Tea Division and have the sole discretion to reject or accept my/Our candidature for enlistment.

(Signature of the Applicant)
Office Stamp / Seal

Place: _____

Date: _____