

ANDREW YULE & COMPANY LIMITED
Tea Division
8, Dr. Rajendra Prasad Sarani, Kolkata – 700 001

Applications are invited from reputed Tea Buyers for buying of tea manufactured by Andrew Yule & Co. Ltd. for enlistment in the Tea Division's panel of Tea Buyers. Applications will have to be made as per the attached format for each firm mentioning the Code : TEA/Tea Buyer/2021-23/51.

Enlistment Forms can be downloaded from www.andrewyule.com under "Tender"

- Registration Fee : Rs.100/- per application
- Last date of submission of application : 26.02.2021

ANDREW YULE & COMPAY LIMITED
Name of the Unit : Tea Division

Application Form for Enlistment
As Buyer of Tea

Code for which enlistment is sought : TEA/2021 to 2023/

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates, as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application for enlistment.

This application form should be submitted along with the registration fee of Rs.100/- (Rupees one hundred only) by crossed Postal Order / Bank Draft in favour of Andrew Yule & Company Limited.

- 1) Date of Advertisement for Registration
- 2) Name of the Firm in Full
- 3) Address of the Firm
 - a) Registered Office
 - b) Head Office
 - c) Branches
 - d) Workshop/Godown
 - e) Depot
- 4) Telephone / Telegram / Fax No..E-mail
 - a) Registered Office
 - b) Head Office
 - c) Branches
 - d) Workshop/Godown
 - e) Depot
- 5) Status of the Organisation
- 6) Whether Manufactuere/Contractor/
Fabricator/Sub-contractor/Stockist/
Agent/Dealer
- 7) Item for which enlistment is sought,
specify Code No.: **TEA/Tea Buyer/2021-23/51**

- 8) Please indicate details of your experience in Tea Industry particularly in respect of the category product applied for (only last two years major orders should be mentioned along with supporting documents)
- 9) Banker's Name
 - a) Name of the Branch
 - b) Address of the Branch
 - c) Account Number

Note : Confidential Report of financial position may be requested for by AY & Co. Ltd from the Bankers.

- 10) Trade License No.
(Please attach a Xerox copy)
- 11) Factory License No.
(Please attach a Xerox copy)
- 12) Whether registered as MSME
If yes, Registration No.
(Please attach a Xerox copy)
- 13) Whether owned by SC/ST/Women
Entrepreneurs, If yes,
(Please attach a Xerox copy)
- 14) GST No.
(Please attach a Xerox copy of
GST Certificate)
- 15) I. T. Permanent Account No.
- 16) Photo copies of current I. T. & Tax clearance
Certificates are to be attached
- 17) Whether the applicant is already enlisted
in this enterprise. If so, the details are to
be furnished stating the types of jobs exe-
cuted, etc. i.e.
(a) Description of the job (b) Year
(c) Amount & (d) Authorised by
- 18) Whether the applicant is enlisted with any
other Public Sector Undertaking/ other
reputed manufacturers.
If so, the details are to be furnished

- 19) Financial Capacity (Year)
- a) Fixed Capital

 - b) Working Capital
(copies of Balance Sheet & Profit & Loss
A/c for last 3 years should be attached)
- 20) Technical capacity
- (i) Tools & Equipment list
(to be attached)

 - (ii) Manufacturing Capacity
(to be quantified)
- 21) Manpower on Rolls
Total Manpower in Roll :
- a) Skilled workers

 - b) Unskilled workers

 - c) Others

 - d) Supervisors

 - e) Engineers
- 22) Name & Residential address of
Partners/Directors/Proprietors, as
the case may be
- 23) Whether any Govt. Servant(s) or
dismissed Employee(s) of Andrew
Yule & C. Ltd. any other Government
Undertaking is in employment under
The applicant
- 24) Whether the applicant or any of its
Partners/Directors has been banned
or removed from the approved list of
suppliers by the Enterprise or Unde-
rtaking / any other Enterprise or Und-
ertaking in the past

I/We hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and misrepresentations of facts will render me/us liable to any action as may be deemed fit by Andrew Yule & Co. Ltd. Tea Division and have the sole discretion to reject or accept my/Our candidature for enlistment.

(Signature of the Applicant)
Office Stamp / Seal

Place : _____

Date : _____