



ANDREW YULE & COMPANY LIMITED

(A Government of India Enterprise)

Engineering Division, Kalyani Works

Plot -16 A & B, Block-D,

Kalyani, Nadia, PIN-741235, WB

TENDER DOCUMENTS FOR PROCUREMENT OF STATIC ITEMS (CASING , SIDE DUCT , SUCTION EYE , DISCHARGE EVASE , TRANSITION PIECE , TESTING TRANSITION PIECE , COMBINED BASE , ACTUATOR BASE , A FRAME (IN BOARD + OUT BOARD) & OTHER ITEMS ALSO)

ANDREW YULE & CO. LTD. invites e-Tender under single stage two part system (**Part I: Techno-Commercial Bid and Part II: Price Bid**) from reputed and Bank approved **COMPANY** for Procurement of above mentioned items **on Rate contract basis**, the details of which are available in Annexure-II,III, IV,V,VI and VII as specified in this tender document.

Tender document may be downloaded from MSTC website www.mstcecommerce.com/eprhome/aycl. Corrigenda or clarifications, if any, shall be hosted on the above mentioned websites only. AYCL reserves the right to accept or reject any tender.

Estimated value of tender = 150-175 lacs approximately.

Validity of the contract up to 31.3.2020 with PVC .AYCL may subsequently extend the contract for further period on mutual agreement.

Schedule of Tender

1.	TENDER NO.	AYCL / ENGG / MSD / AC / CASING / 18-19 / 83 DATED 25.4.18
2.	MODE OF TENDER	e-Procurement System Online submission of Part I - Techno-Commercial Bid and Part II - Price Bid through www.mstcecommerce.com/eprochome/aycl The intending bidders are required to submit their offer electronically through this e-tendering portal. No physical tender is acceptable by AYCL/MSTC
3.	E-Tender No. / Event No.	AYCL / ENGINEERING DIVISION / 9 / 18-19 / ET / 19 DATED 30.4.18
4.	Date of publication of e-Tender through publication MSTC/AYCL websites and Central Public Procurement Portal	3.5.18
5.	Date of availability of NIT to the Vendors for downloading	3.5.18
6.	Earnest Money Deposit	Rs.20,000 (Rupees Twenty Thousand only) to be paid by D.D. favoring Andrew Yule &Co Ltd , payable at Kolkata .
7.	Tender Fee	Rs.500 (Rupees Five Hundred only) to be paid by D.D. favoring Andrew Yule &Co Ltd , payable at Kolkata .
8.	Date of Starting of e-Tender for submission of Online Techno-Commercial Bid & Price Bid at www.mstcecommerce.com/eprochome/aycl	3.5.18
9.	Date of closing of Online e-tender for submission of Techno-Commercial Bid & Price Bid at www.mstcecommerce.com/eprochome/aycl	20.5.18
10.	Date & time of opening of Part-I (Techno-Commercial Bid)	21.5.18

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Annexure-I

Important Instructions for E-procurement

This is an e-procurement/tendering event of *ANDREW YULE & COMPANY LTD.*

You are requested to read the Terms & Conditions (Annexure- II, III, IV, V and VI) of this tender before submitting your online tender. Tenderers who do not comply with the Conditions with documentary proof (wherever required) will not qualify in the Tender for opening of Price Bid.

Process of E-tender:

A) **Registration:** The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class II signing type Digital Signature Certificate. Vendors are to make their own arrangement for bidding from a PC connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE PRICE BID AND THE TECHNO-COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT www.mstcecommerce.com/eprochome/aycl

1) Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU / Govt. depts. → Register as Vendor under AYCL- Filling up details and creating own user id and password → Submit.

2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

In case of any clarification, please contact MSTC/AYCL (before the scheduled time of the e-Tender).

Contact person (ANDREW YULE & COMPANY LTD):

Mr. Rajib Giri

Manager (Purchase & Logistics)

rajib.giri@andrewyule.com

Cell: 9831461611

Phone: +91(33) 2582 5734; +91(33) 2582 8279

Mr. Anish Chakraborty

Deputy Manager (Materials)

anish.chakraborty@andrewyule.com

Cell: 9830877576

Contact person (E-Commerce, MSTC Ltd):

1. Mr. Arindam Bhattacharjee

Deputy Manager (E-commerce)

Mobile No: 09330102643

Email: arindam@mstcindia.co.in

Landline: (033) 22901004

2) Mr. Sabyasachi Mukherjee

Assistant Manager (E-commerce)

Mobile- 07278030407

Email: smukherjee@mstcindia.co.in

3. Ms Sumona Maity

Management Trainee (E-Commerce)

Mobile-09831155225

Email: smaity@mstcindia.co.in

System Requirement:

- i) Windows XP-SP3 or above / Windows 7 Operating System
- ii) IE-7 or above Internet browser.
- iii) Signing & Encryption type digital signature
- iv) JRE 7 updates 79 software to be downloaded and installed in the system. Security level should be medium.
- v) To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level (Please run IE settings from the page www.mstcecommerce.com once)

Bidding in e-Tender:

a. The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.

b. The bidder(s) who have submitted the above fees and submitted documents to Andrew Yule will be short listed by Andrew Yule and those qualified bidders can only submit their Techno-Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → **e-procurement** → **PSU / Government depts.** → **Login under AYCL** → **My Menu** → **Auction Floor Manager** → **live event** → **Selection of the live event.**

c. The bidder should allow to run an application namely en Apple by accepting the risk and clicking on run. This exercise has to be done twice immediately after opening of Bid floor. Then they have to fill up Common terms /Commercial specification and save the same. After that clicking on the Techno-Commercial bid, if this application is not run then the bidder will not be able to save / submit his Techno-Commercial bid.

d. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then bidder should click on "**Save**" to record their Price Bid. Then once both the Techno-Commercial bid & Price Bid has been saved, the bidder can click on the "**Submit**" button to register their bid.

e. Vendors are instructed to use link in **My Menu** to **Upload Documents** in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.

f. Once documents are uploaded in the library, vendors can attach documents through *Attach Document* link against the particular tender. For further assistance please follow instructions of vendor guide.

g. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.

h. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.

i. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.

j. Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can download Technical Comparative statement.

k. Price bid will be opened electronically on specified date and time given in the NIT. Bidder(s) can download Price Comparative statement.

l. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.

m. All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter **SUPPLIER**.

n. It is mandatory that all the bids are submitted with Digital Signature Certificate otherwise the same will not be accepted by the system.

o. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.

p. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.

q. E-tender cannot be accessed after the due date and time mentioned in NIT.

All notices / corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by ANDREW YULE& COMPANY LTD/MSTC LTD. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC. Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.

No deviation to the technical and commercial terms & conditions are allowed.

ANDREW YULE & COMPANY LTD has the right to cancel this e-Tender without assigning any reason thereof.

The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website www.mstcecommerce.com/eprochome/aycl of MSTC Ltd. The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered. The bid will be evaluated based on the filled-in technical & commercial formats. Bidders are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome/mstc of MSTC Ltd. to familiarize them with the system before bidding.

Annexure-II

General Information for New COMPANIES (who are not registered with AYCL)

Ref. Tender No.: AYCL/ENGINEERING DIVISION/9/18-19 / ET / 19 DATED 30.4.18

(COMPANIES not registered with AYCL, Engg. Division are required to submit this document duly filled up)

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :

2. Address, Telephone No., Fax No. & E-mail of the registered office:
 - a) Address :

 - b) Telephone No. :

 - c) Fax No. :

 - d) E-mail ID :

 - e) Name of contact person :

1. Address, telephone / fax / E-mail number of Godown, if any, with name of contact person

4. Status of the company (Limited / Pvt. Ltd / Proprietary /partnership/ Reg. /Non-Reg. and date of inception:

5. Strength of manpower in pay roll :

6. Trade License No. if any
(Please attach a photo Copy of the license) :

7. Service Tax Registration No. if any:
(Please enclose photocopy of Reg.)

8. GST No. – (Please enclose photocopy of Reg.)

9. Banker's name

(a) Name of the Bank :

(b) Name & address of the Branch :

(c) Account No.

(d) If bank approved, give number & date and expiry date, if any:

Note: A copy of Banker's Certificate to be attached.

10. I. T. Permanent Account No. & assessed up to (latest clearance Certificate to be attached):

11. Turnover in last two financial years (Audited Balance Sheet and P & L Account to be submitted):

12. Name of present customer (Photocopy of few contracts may be enclosed):

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Engineering Division) & have the sole discretion to reject or accept my/our candidature.

(Signature of the Applicant)

Office Stamp/Seal.

Place :

Date :

List of enclosures:

Annexure-III

GENERAL TERMS AND CONDITIONS

1. **EMD:** Rs.20,000(Rupees Twenty Thousand only). COMPANY have to deposit Demand Draft Rs 20000 from a nationalized bank, issued in favour of Andrew Yule & Company Ltd, payable at Kolkata towards Earnest Money along with your offer. E.M.D. shall be refunded to unsuccessful bidders, after finalization of the rate contract without payment of any interest. For successful bidder, E.M.D. will be converted and kept as security deposit
 - # For bidders already enlisted with AYCL- Kalyani Works, having outstanding amount more than the EMD amount or who have already submitted the EMD against our earlier tenders or those who have security deposit with Andrew Yule may apply for adjustment of the same.
 - # Bidders who are MSME units may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same.
 - # Bidders whose turnover is more than Rs. 50 crores may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same.If reason for non-submission of EMD or adjustment against the outstanding balance for EMD is not mentioned in Techno-commercial bid of tender, the tender will be rejected.
- 2) **Tender Fee** - Bidders should enclose a DD for Rs: 500 /= in favour of ANDREW YULE & CO.LTD, Payable at Kolkata towards cost of tender document.
- 3) **Credential** - Bidder should submit copies of Purchase orders from at least three reputed Organizations for executing such type of jobs during the year 2016-17 and 2017-18. Offers received without copies of PURCHASE ORDER may be rejected. This is applicable only for NEW COMPANIES.
- 4) **Financial Capacity** - Bidders should enclose copy of Balance sheets and P&L Account for 2015-16 and 2016-17.
- 5) **Period of Contract** - Contract shall remain valid for a period of TWO years upto 31.3.2020 with PVC. AYCL may subsequently extend the contract for further period on mutual agreement.

- AYCL reserves the right to reject any offer based on their past performance
- In the event of failure on the part of the SUPPLIER to render satisfactory services, AYCL reserves the right to terminate the contract at any point of time at its sole discretion.
- Andrew Yule & Company Ltd reserves the right to appoint more than one SUPPLIER for MANUFACTURING OF ABOVE MENTIONED ITEMS against this tender.
- If any suitable vendor developed by us agreed to supply the material at L-1 rate is to be enlisted in this panel.

ANNEXURE – IV
Scope of SUPPLY

- Procurement includes manufacturing of industrial fan components like fabricated casing, suction eye, side duct, motor base, actuator base, different types of support foot, filter casing/ filter frame etc. The details are as per Annexure-VII.
- Estimated value of annual work is Rs 150-175 Lac approx. However it is not a commitment for ordering. Fabrication of job will be done strictly as per AYCL design & drawing.
- Fabricated items should be spatter free & properly grinded.
- Drawing shall be thoroughly studied before manufacturing of the job. After receipt of drawing & BOM, it is to be evaluated by Supplier. After confirmation from SUPPLIER (calculation matches with design BOM) AYCL will place the Purchase Order. If not match then after discussion with AYCL design team, PO will be placed.
- Assembly of casing in vertical position along with other components is mandatory at SUPPLIER premises. If not possible assembly should be done at Kalyani Works by SUPPLIER Workmen as per AYCL requirement. Necessary fasteners need to be arranged by SUPPLIER.
- Electrodes are to be used as per IS STANDARD for fabrication of job.
- Proper identification mark is to be provided along with your supply.
- Regarding delivery of fabricated items Date of Delivery shall be settled mutually before placement of order.
- SUPPLIER Internal Inspection Report as per AYCL format is to be provided with inspection call after completion of job only. Please do not dispatch the materials without AYCL inspection report & casing dispatch list unless specified.
- At the time of transportation, finished material should be loaded by SUPPLIER workmen & stay support are to be provided at your cost as per instruction of AYCL inspector.
- If any deviation is found at the time of final assembly at our Kalyani Works, SUPPLIER has to depute work men to sort out the problem within one day notice.
- Lagging cleat shall be welded along with casing as per Standard drawing.

Annexure-V

TECHNO-COMMERCIAL TERMS (To be filled online in MSTC portal)

SL NO	TERMS & CONDITIONS
1	Negotiated L1 price may be offered to other bidders whose price bid was opened. Andrew Yule reserves the right to order the entire Tender quantity on the L1 bidder.
2	Risk purchase clause: The company reserve the right to impose risk purchase clause as " For delay in execution / supply we shall have every right to do the same through some other agency/s which shall deemed fit and the additional cost of the same (Incidental/Consequential) shall be to your account which with respect to our intimation or observation whatsoever.
3	Security Deposit - The EMD amount of the successful Bidder will be retained as security deposit towards the execution of the order and the same will be released after completion of order.
4	Liquidated damage - If the delivery is delayed beyond the date as mentioned in the Delivery order, penalty will be levied @1/2% per week subject to a maximum of 5%.
5	Legal condition: Any contract entered against this tender will be as per the following legal condition- It is recorded that this purchase order / contract / agreement is executed and concluded by and between the parties hereto at premises Engineering Division, Kalyani Works Plot -16 A & B, Block-D, Kalyani, Nadia, PIN-741235, WB and in the event any dispute arises out of this agreement between the parties only the appropriate Civil Court in the City of Kolkata shall have the exclusive jurisdiction to entertain, try and determine the said proceedings in exclusion of all other courts.
6	Validity of offer: Your price should be valid for acceptance for a period of 90 days from the date of opening of techno-commercial bid.
7	The price quoted should be valid for supplies/deliveries up to 31.03.2020 with Price Variation Clause.
8.i	Price Variation Clause for (Casing + Side duct + suction eye + evase – Annexure VI item serial no 1): Price variation claim shall be allowed over the quoted base price as under. a) For increase/decrease in JPC Market Price rate (Excluding of GST), the average weighted rate of (Casing + Side duct + suction eye + evase) will increase / decrease by the same amount. The weighted average rate calculation based on 70% weight age on plate 6 mm thickness & 30% weight age on structural ANGLE 50 X 50 X6 as per standard practice. The increase/decrease in weighted Average Rate up to Re.1/- per kg would be ignored for Price Variation Claim. b) The basic raw material rate quoted as per price bid shall be based on the JPC Market Price (Retail) of Rs.41284.49/- PER MT as per JPC market price list of 15.3.18. JOINT PLANT COMMITTEE MARKET PRICE RETAIL as on 15.3.2018 :- 1. Plate 6 mm - Rs.41927.97/- per MT (exclusive of GST) , KOLKATA price 2. Angle 50 x 50 x 6 - Rs.39873.05/- per MT (exclusive of GST) , KOLKATA price Considering 70% weight age on plate & 30% weight age on structurals. Basic rate = (0.7*41927.97)+(0.3*39873.05) = Rs.41284.49/- per MT (exclusive of GST)

	<p>The JPC circular can be obtained from JPC KOLKATA for considering the change in Price of Plate 6 mm thickness & Angle 50 x 50 x 6 & to raise bills passed on PVC. As the displayed price includes the GST therefore the GST shall be subtracted from the rate applicable time to time. The existing rate of GST is CGST 9% & IGST 9%.</p> <p>C) JPC Market Price (Retail) (Kolkata base price exclusive of GST) of Plate 6 mm thk & Angle 50 x 50 x 6 applicable for 30 days prior to actual dispatch shall be considered for PVC claim , for example , if combined items as mentioned above is dispatched on 10.3.18 , JPC price applicable for 10.2.18 taken for PVC claim.</p> <p>D) Your Price Bid will not be opened in case of any deviation is requested by you in the PVC as mentioned above.</p>
8.ii	<p>Price Variation Clause for (Motor Base / Combined Base) - Annexure VI item serial no 10): Price variation claim shall be allowed over the quoted base price as under.</p> <p>a) For increase/decrease in JPC Market Price rate (Excluding of GST), the average weighted rate of (Motor Base/Combined Base) will increase / decrease by the same amount. The weighted average rate calculation based on 70% weight age on plate 12 mm thickness & 30% weight age on structural CHANNEL 150 X 75 as per standard practice. The increase/decrease in weighted Average Rate up to Re.1/- per kg would be ignored for Price Variation Claim.</p> <p>b) The basic raw material rate quoted as per price bid shall be based on the JPC Market Price of Rs.40193.81/- PER MT as per price list of 15.3.18.</p> <p>JOINT PLANT COMMITTEE MARKET PRICE RETAIL as on 15.3.2018 :-</p> <ol style="list-style-type: none"> 1. Plate 12 mm - Rs.41600/- per MT (exclusive of GST) , KOLKATA price 2. CHANNEL 150 X 75 - Rs.36912.71/- per MT (exclusive of GST) , KOLKATA price <p>Considering 70% weight age on plate & 30% weight age on structural as per practice. Basic rate = $(0.7*41600)+(0.3*36912.71) = \text{Rs.}40193.81/\text{- per MT (exclusive of GST)}$</p> <p>The JPC circular can be obtained from JPC KOLKATA for considering the change in Price of Plate 12 mm thickness & Channel 150 x 75 & to raise bills passed on PVC. As the displayed price includes the GST therefore the GST shall be subtracted from the rate applicable time to time. The existing rate of GST is CGST 9% & IGST 9%.</p> <p>C) JPC Market Price (Retail) (Kolkata base price exclusive of GST) of Plate 12 mm thickness & Channel 150 x 75 applicable for 30 days prior to actual dispatch shall be considered for PVC claim , for example , if combined items as mentioned above is dispatched on 10.3.18 , JPC price applicable for 10.2.18 taken for PVC claim.</p> <p>D) Your Price Bid will not be opened in case of any deviation is requested by you in the PVC as mentioned above.</p>
9	Inspection: INSPECTION WILL BE CARRIED OUT BY AYCL & ITS CLIENT AT YOUR WORKS BEFORE DELIVERY.
10	Delivery: AS PER AYCL REQUIREMENT.
11	Price basis: EX WORKS SUPPLIER PREMISES.
12	The credit period will start from the date of receipt of materials at Andrew Yule Kalyani Works.
13	Payment Terms : Direct Credit In case it is agreed fill 14 with number of days of direct credit.
14	Please indicate the number of days of direct credit. (Andrew Yule payment terms are minimum 60 days credit. If the offered payment terms is less than 60 days , bids will be opened at the sole discretion of AYCL & price will be loaded

	as per AYCL standard norms)
15	Payment Terms : Against L/C Bidders who wish to quote with L/C, enter AGREE in 15 & fill 17 with number of days of credit. Bidders who have entered agreed in 13 and filled credit days in 14 should enter Disagree in 15 & fill 17 with ZERO.
16	If L/C payment term is selected then the L/C opening charges will be to the bidders account.
17	Please indicate the number of days of credit against L/C. (Andrew Yule payment terms are minimum 120 days credit. If the offered payment terms is less than 120 days , bids will be opened at the sole discretion of AYCL & price will be loaded as per AYCL standard norms)
18	The rate quoted should be valid for supplies up to 31.3.2020 with PVC.
19	Acceptance to all General Terms and Conditions as per Annexure III & Scope of Supply as per Annexure IV
20	CSQ will be made based on overall L-1 bidder (Raw Material + labour,consumables & Profit)
21	AYCL reserve the right to split the order quantity among the vendors who are agreeable to supply the materials at L-1 rate.

ANNEXURE – VI

We intend to go for a RATE CONTRACT for below mentioned items on **NET WEIGHT** basis @ **Rs. / kg** , valid for two years for fabrication of **STATIC COMPONENTS** made up of **(MS IS-2062 E-250)**, frequently used for Industrial Fans.

1	CASING , SIDE DUCT , SUCTION EYE , DISCHARGE EVASE (normal) & OTHER COMPONENTS OF INDUSTRIAL FAN CASING (COOLING DISC GUARD , LAGGING CLEAT , COMPANION FLANGE , INCLUDING TRANSPORT STIFFNER) MADE UP OF (MS IS-2062 E-250) unless specified. i. BELOW 1 MT(< 1 MT) ii. 1 MT - < 3 MT iii. 3MT - < 5 MT iv. 5MT - < 10 MT v. Above 10 MT (> 10 MT)
2	MS SPARE SUCTION EYE
3	BIRD SCREEN CUM RAINHOOD
4	MS COUPLING GUARD
5	ALL TYPES OF SUPPORT FOOT (DAMPER SUPPORT FOOT,FILTER CASING FOOT,SILENCER FOOT,Y PIECE FOOT etc)
6	FILTER CASING / FILTER FRAME
7	DISCHARGE TRANSITION PIECE (SQUARE TO ROUND)
8	ACTUATOR BASE
9	A frame (IN BOARD + OUT BOARD , WITH FIXING OF VIBRATION PROBE as per std drawing)
10	COMBINED BASE & MOTOR BASE (EXCLDING MACHINING , LOOSE JACKING CLEAT IS TO BE PROVIDE TO MACHINING VENDOR AT THE TIME OF DESPATCH)

