

**HOOGLY PRINTING CO. LTD.****(A Govt. of India Enterprise)****41, Chowringhee Road, Kolkata - 700071****Phone No. (033) 2288-3312/3779 Fax No. (033) 2288-2734****E-Mail : hooghlyprint@dataone.in****E-Tender NO. HPCLKOL/16-17/ET-26 Dated 18.03.2017**

Hooghly Printing Co. Ltd. (HPCL) invites online electronic Offers in two-part bid system (a) Price Bid, (b) Technical Bid from intending suppliers/firms for supply, installation, testing & commissioning of **UPS** at the Company's premises.

**SCHEDULE OF TENDER (SOT)**

a. NIT NO.	HPCLKOL/ 2016-17/ET-26 dated 18/03/17
b. MODE OF TENDER	e-Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through <a href="http://www.mstcecommerce.com/eprochome/hpclkol">www.mstcecommerce.com/eprochome/hpclkol</a> of MSTC Ltd.
c. E-Tender NO	HPCLKOL/ 2016-17/ET-26
d. Date of NIT available to parties to download	18.03.2017
e. Date of Starting of online Pre-bid meeting	N.A
f. Date of Closing of online Pre-bid meeting	N.A
g i) Earnest Money Deposit	Rs.20000/-(Rupees Twenty Thousands Only) in the form of demand draft/pay order favouring "HOOGLY PRINTING CO. LTD." payable at Kolkata to be submitted with the offer.
ii) Tender Fees	Non-Refundable tender fees of Rs.500/-(Rupees Five Hundred Only) in the form of demand draft/pay order favouring "HOOGLY PRINTING CO. LTD." payable at Kolkata to be submitted with the offer.
iii) Transaction Fee	Non-Refundable Transaction Fee of Rs. 1150/- (Including Service Tax & other charges @15% on Service Charge) Payment of Transaction fee by RTGS in favour of MSTC LIMITED (refer clause. No. 4 of Annexure -I )
h. Last date of submission of Transaction fee through RTGS/NEFT in favour of MSTC Limited, Kolkata.	2(Two working days) before the last date of closing of E-tender.
i. Date of Starting of e-Tender for submission of online Techno-Commercial Bid and price Bid at <a href="http://www.mstcecommerce.com/eprochome/">www.mstcecommerce.com/eprochome/</a>	20.03.2017 at 11.00 AM.
j. Date of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid.	28.03.2017 at 16.00 PM.
k. Date & time of opening of Part-I (i.e. Techno-Commercial Bid) Part-II Price Bid: Date of opening of Part II i.e. price bid shall be informed separately	28.03.2017 at 16.30 PM. To be communicated separately.

**List of Annexure**

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Eligibility Criteria & Scope of Work of the Tenderer	:- Annexure -II
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**Annexure-I****Important instructions to bidders**

This is an e-procurement event of Hooghly Printing Company Limited (HPCL). The e-procurement service provider is MSTC Ltd., 225C, A.J.C. Bose Road, Kolkata-700 020.

You are requested to read the terms & conditions (Annexure- II) of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1.	<p>Process of E-tender :</p> <p>A) Registration: The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC/HPCL is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p>SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT <a href="http://www.mstcecommerce.com/eprochome/hpclkol">www.mstcecommerce.com/eprochome/hpclkol</a>.</p> <p>1). Vendors are required to register themselves online with <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> → e-Procurement → PSU /GOVT DEPTs → HPCL → Register as Vendor Filling up details and creating own user id and password → Submit.</p> <p>2). Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.</p> <p>In case of any bidding related clarification, please contact MSTC, (before the scheduled time of the e-tender).</p> <p style="text-align: center;"><b>Contact Person (MSTC):</b></p> <p><b>1. Mr. Arindam Bhattacharjee</b>      <b>Mr. Sabyasachi Mukherjee</b>  <b>Dy. Manager (E-commerce)</b>      <b>Junior Manager (E-commerce)</b>  <b>Mobile No: 9330102643</b>      <b>Mobile- 7278030407</b>  <b>Email- arindam@mstcindia.co.in</b>      <b>Email: smukherjee@mstcindia.co.in</b></p> <p><b>3. Ms. Sumana Maity</b>  <b>Junior Manager (e-Commerce)</b>  <b>Mobile: 9831155225</b>  <b>Email: smaity@mstcindia.co.in</b>  <b>Landline- 03322901004</b></p> <p><b>Contact Person (Hooghly Printing Co. Ltd.):</b></p> <p><b>1. Dy. Manager (Purchase)</b>  <b>Mr. Anish Chakraborty</b>  <b>M- 9830877576</b></p> <p style="text-align: center;"><b>2. Dy. Manager (Prod. &amp; Plang.)</b>  <b>Mr. Souvik Guha</b>  <b>Mobile: 9674913979</b></p> <p><b>3. Officer (Purchase)</b>  <b>Mr. Sourav Sarkar</b>  <b>Mobile: 9831477628</b></p> <p><b>Email: hooghlyprint@dataone.in</b>  <b>Phone No. (033) 2288-3312/3779 Fax No. (033) 2288-2734</b></p> <p>B) System Requirement:</p> <p>i) Windows 98 /XP-SP3 &amp; above/Windows 7 Operating System</p> <p>ii) IE-7 and above Internet browser.</p> <p>iii) Signing type digital signature</p> <p>iv) JRE 7 update 9 and above software to be downloaded and installed in the system.</p> <p>To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level</p>
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2.	<p>(A) Part I Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.</p> <p>(B) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by HPCL. Such bidder(s) will be intimated date of opening of Part II Price Bid, through valid email confirmed by them.</p> <p><u>Note:</u> The Tenderers are advised to offer their best possible rates. There would generally be no negotiation hence most competitive prices to be quoted while submitting the Price Bid. However in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the Order may be awarded to the lowest Bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>
3.	All entries in the Tender should be entered in online Technical & Commercial Formats without any ambiguity.
4.	<p><b>Special Note towards Transaction fee: PAYMENT OF Transaction fee BY RTGS in favour of MSTC Limited. The Bank details, format etc for sending Transaction fee by RTGS to MSTC is detailed below</b></p> <p><b>Bank Details : Axis Bank ,Shakespeare Sarani Branch, Kolkata</b>  <b>Account Details : Axis Bank A/c.No.005010200057840</b>  <b>IFSC Code No. : UTIB0000005.</b></p> <p><b>The bidders are requested to communicate the UTR No. and E-tender No and a certificate in Bank's letter head mentioning UTR No., amount, No. of the account debited, name of the remitter and PAN of the remitter by Fax or Email.</b></p> <p><b>NOTE : The Bidders should submit the transaction fee well in advance before the last date of submission of Tender as they will be activated for bid submission only after receipt of transaction fee by MSTC.</b></p> <p><b>Contact Details : Fax No. : 033- 22831002</b>  <b>Email ids: <a href="mailto:sanjibpoddar@mstcindia.co.in">sanjibpoddar@mstcindia.co.in</a>, <a href="mailto:arindam@mstcindia.co.in">arindam@mstcindia.co.in</a>, <a href="mailto:rpradhan@mstcindia.co.in">rpradhan@mstcindia.co.in</a>, <a href="mailto:smukherjee@mstcindia.co.in">smukherjee@mstcindia.co.in</a>.</b></p> <p>Bidders may please note that the transaction fee should be deposited by debiting the account of the bidder only; transaction fee deposited from or by debiting any other party's account will not be accepted. Transaction fee is non-refundable. In case of failure to make payment towards Transaction fee for any reason, the vendor, in term, will not have the access to online e-tender.</p>
5.	In case of failure to access the payment towards cost of tender document & EMD for any reason, the vendor, in turn, will not have the access to on line e-tender and no correspondence in this respect will be entertained and HPCL will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of tender fee and EMD through separate DD/PO well in advance and verify completion of transaction in respect of tender fee and EMD. Vendors are instructed to use <i>Upload Documents</i> link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB. Once documents are uploaded in the library, vendors can attach documents through <i>Attach Document</i> link against the particular tender. For further assistance please follow instructions of vendor guide.
6.	All notices and correspondence to the Bidder(s) shall be sent by email only during the process till finalization of tender by HPCL as well as by MSTC (e-procurement service provider). Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
7.	<p>(i) Please note that there is no provision to take out the list of parties downloading the tender document from the web site mentioned in NIT. As such, bidders are requested to see the web site once again before the due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. The responsibility of downloading the related corrigendum, if any, will be that of the downloading parties.</p> <p>(ii) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to tenderer (s) who have downloaded the documents from web site. Please see website <a href="http://www.mstcecommerce.com/eprochome/hpckol">www.mstcecommerce.com/eprochome/hpckol</a> of MSTC Ltd.</p>
8	E-tender cannot be accessed after the due date and time mentioned in NIT.

9.	<p><u>Bidding in e-tender &amp; Reverse auction:</u></p> <p>Bidder(s) need to submit necessary EMD, Tender fees (If any) and Transaction Fees to be eligible to bid online in the e-tender. Tender fees and Transaction fees are non refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by HPCL.</p> <p>The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid. The bidder(s) who have submitted the above fees can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> → e-procurement →PSU/Gsovtdept→HPCL Login →My menu→ Auction Floor Manager→ live event →Selection of the live events.</p> <p>The bidder should allow to run an application namely enApple by accepting the risk and clicking on run. This exercise has to be done twice immediately after clicking on the Techno-Commercial bid. If this application is not run then the bidder will not be able to save/submit his bid.</p> <p>After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on "save" to record their Price Bid. Then once both the Techno-Commercial bid &amp; price bid has been saved, the Bidder can click on the "Final Submission" button to register their bid</p> <p>NOTE: - The Techno-Commercial Bid &amp; Price Bid cannot be revised once the submit button has been clicked by the Bidder.</p> <p>In all cases, Bidder should use their own ID and Password along with Digital Signature at the time of submission of their Bid.</p> <p>During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.</p> <p>The e-tender floor shall remain open from the pre-announced date &amp; time and for as much duration as mentioned above.</p> <p>All electronic Bids submitted during the e-tender process shall be legally binding on the Bidder. Any Bid will be considered as the valid Bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter SUPPLIER.</p> <p>It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p> <p>Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms &amp; conditions for the tender.</p> <p>Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
10.	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
11.	No deviation to the technical and commercial terms & conditions are allowed.
12.	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature.
13.	HPCL has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
14.	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website <a href="http://www.mstcecommerce.com/eprochome/hpclkol">www.mstcecommerce.com/eprochome/hpclkol</a> of MSTC Ltd.
15.	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
16.	The bid will be evaluated based on the filled-in technical & commercial formats.
17.	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.

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Hooghly Printing Co. Ltd. (HPCL) invites online electronic Offers in two-part bid system (a) Price Bid, (b) Technical Bid from intending suppliers/firms for supply, installation, testing & commissioning of **UPS** at the Company's premises.

**1. Eligibility Criteria:****Part - I**

A. Bidders should have all statutory registrations such as Trade Licence, VAT Registration, Service Tax Registration, PAN Registration (Income Tax Permanent Account Number) etc. (Documentary proof to be uploaded with the techno-commercial Bid).

B. Bidders quoting as Authorised Distributors/Dealers must upload Manufacturers Authorization Certificate with the techno-commercial bid.

C. The bidder should have direct service support center(s) at Kolkata. In case of support through service partners details of customers supported by the service partners to be uploaded in the techno-commercial bid.

D. Guarantee/Warranty of the UPS and its peripherals should be uploaded with the techno-commercial bid.

E. Bidder should have minimum average turnover of Rupees 10(Ten) Lakh per annum during the last three (3) years ending March 2016. In case of Bidder not being the manufacturer, the turnover should be of his own and not that of the principal.

F. Manufacturer should have the certification of ISO 9001: 2000 and ISO 14001. (Documentary proof to be uploaded with the techno-commercial Bid).

**Part - II**

ii) **Technical Requirements:** The UPS to be installed must be capable of accomplishing the undermentioned activities.

<b>TECHNICAL SPECIFICATION FOR 10 KVA ONLINE UPS SYSTEM</b>	
Description	Specification
Capacity	10 KVA , 8 KW
Technology	True On Line UPS with double conversion technology based on Digital Signal Processor (DSP), noiseless operation. Pure & steady Sine wave output. Full proof protection. Compact & rugged with wheels at base.
Features Desired	Handles high inrush currents inherent in loads without tripping or transfer to Bypass.
	High frequency Charger should ensures ripple free & controlled charging to enhance the life of batteries, Rectifier should be IGBT based to improve input power factor to 0.99, works on a wide input voltage range. Saves on electricity.
	Fully Automatic control for Battery low, Auto restart, Auto recovery from mains, Under voltage and Over voltage trip, Automatic return from bypass on recovery from overload requires no manual attention.
	Flexible synchronization facility for Forced synchronization or forced 50Hz. Operation possible over riding the specified synchronous range. Provision for locking transfer in Asynchronous mode.
	Ready status and Fault diagnostics with 200 event logging in LCD display.
	UPS should have cold start facility so that UPS can be switched ON directly from the battery
	Phase reversal Protection
Input Voltage	415V + 25% - 30% , Three Phase
Input frequency range	50 Hz +/- 10%

Input Power Factor	0.99
Output Voltage	230VAC $\pm$ 1%, Single phase
Output Frequency	50Hz $\pm$ 0.1% free run
Output Crest factor	3:1
Inverter Overload	110% for 60 min, 125% for 10 min, 150% for 1 min
Output Transient response for 100% step load variation	Voltage dip/rise less than $\pm$ 4% and recovery within 5 milliseconds
Output Overall AC to AC efficiency	> 86%
Output Harmonic distortion	< 2% on linear load & <3% on Non linear Load
Output isolation	Built-in Double Wound isolation transformer at output in the same cabinet.
Wave form	Pure sine wave
Load Power factor	0.8
UPS Failure	During failure in the UPS equipment the static switch automatically transfer the A.C. load directly to the AC line in less than $\frac{1}{4}$ cycle.
Maintenance by pass switch	Inside the UPS module used to connect the alternator supply to critical load while electrically isolating static switch and inverter for maintenance purpose.
Battery Type	Lead acid sealed maintenance free, VRLA Battery .
Battery back up	30 minutes for 10 KVA UPS at full load .
Battery details	12V, 26 AH, 26 Nos. of Battery.
Battery makes	SMF VRLA , Battery Make – Amara Raja Quanta /EXIDE
Battery Bank Voltage	312V
Protections Desired	Input Over/ Under voltage
	Output Over/Under voltage
	Battery Under voltage
	Output overload / short circuit
	Over temperature, Manual bypass switch
Indications	LCD indication for Line ON, Battery ON, Mains abnormal, Load on battery, load on bypass & inverter trip.
Communication Computer interface	Computer interface should have capability to communicate with the computers and network for early warning and fault status. Supports all major Operating Systems and environments and optional SNMP enabled port
Environment Audible noise	< 55dBA at 1 m distance from panel.
Environment Operating temperature	Between -3 to 50 deg c
Relative humidity	95% non condensing
Environment Standards & protection class	IP-20

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**2. Scope of Work:**

- a) Bidder should be in a position to complete supply, installation, testing & commissioning of the UPS at Company's press at the above address or any other designated location in or around Kolkata within 14 days from the date of placement of Formal Purchase Order or LOI whichever is earlier.
- b) UPS installed should be ready for operation on the day commissioning at Company's designated unit(s). Supply and installation charge of the UPS should be borne by the bidder.
- c) The supply/ installation of the items shall be the responsibility of the vendor and it should be certified as in working condition as specified in the Technical Bid by the consignee after the supply/installation. The UPS supplied should be brand new and unused.

**3. Rate:** The rate should be quoted in Indian Rupees (Rs.) for **UPS & Batteries** separately and should be inclusive of all Taxes, insurance, installation, testing & commissioning charges and delivery upto the destination at Kolkata.

**4. Terms of Payment:** Bidders are advised to quote their best price on 30 days credit basis. Payment will be made on submission of original Tax Invoice along with receipted challan.

**5. Validity:** Offer of bidder should be valid till 31.05.2017.

**6. Submission of Offers:** Bids shall be submitted through electronic online mode only at <http://mstcecommerce.com/eprochome/hpclkol>. Last date for Submission of Offers is 28.03.2017 by 16.00 Hrs. The offers would be opened on the same day by 16.30 Hrs. Details of the Tender are available on <http://mstcecommerce.com/eprochome/hpclkol> & [www.hooghlyprinting.com](http://www.hooghlyprinting.com).

**7. Risk Purchase & Liquidated Damages:** Time is the essence of the Contract. Works to be executed as per the stipulated schedule in delivery instructions failing which Risk Purchase and/or Company's Standard LD Clause will be applicable without Prejudice to the Company's right to black list the Bidder.

**8. Dispute Resolution:** Any dispute arising out of these transactions shall be subject to the jurisdiction of competent Court at Kolkata.

**9. Right to call for service:** HPCL shall have the rights to call upon regarding any kind of support services at any point of time (if required). Vendor should always remain available round the clock over Telephone / Fax/E-mail for communication. Vendor should attend the call on immediate basis within 24 hours of receipt of intimation received from HPCL over Telephone / Fax/E-mail.

**10. Canvassing:** Canvassing or offer of an advantage or any other inducement by any person with a view to influencing acceptance of a bid will be an offence under Law. Such action will result in the rejection of bid, in addition to other punitive measures. In case any attempt is made by vendor to bring influence towards HPCL's decision making Process, bid submitted by such bidder is liable to be rejected and shall be disqualified for participation in the future tenders conducted by HPCL.

**11. Clarification of Tender Document:** The bidder shall check each and every page of the tender document and in the event of discovery of any discrepancy or missing page(s) the Bidder shall contact the Dy. Manager (Purchase) & Dy. Manager (Prod & Plang.) of the company. Except for any such written clarification by HPCL, which is expressly stated to be an addendum and/or corrigendum to the tender document hosted only at <http://mstcecommerce.com/eprochome/hpclkol>, no written or oral communication or presentation or explanation by any other source(s) shall be taken to be part of conditions of tender and shall not bind HPCL or fetter the HPCL under the contract. A Bid is liable to be rejected, summarily if the same is found to deviate from the terms and conditions mentioned in the tender document, addendum and corrigendum, if any.

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**13. Right to Acceptance /Rejection of Bids:** HPCL reserves the right to reject the lowest tender or any other tender or all the tenders and /or to accept any tender either in whole or in part without assigning any reason whatsoever and to cancel the Bidding process at any time prior to award of contract without thereby causing any liability to the affected vendor or vendors or anybody else. The decision of HPCL in this regard shall be final & binding on all the participating vendors. HPCL reserves the right to cancel the Tender or to accept or reject any or all the Offers and/or to divide the quantity ordered between one or more Bidders without assigning any reason whatsoever. HPCL may terminate the contract or cancel the award of contract, if it is found that the Bidder is blacklisted on any previous occasion by any of the Central or State Government/Departments/Institutions/Local Bodies/Municipalities/Public Sector Undertakings or Enterprises etc. Upon verification, evaluation / assessment, if in case any information furnished by a vendor is found to be false/incorrect, their total Bid shall be summarily rejected and no correspondence on the same, shall be entertained.

**14. Note:** Bidders should comply with and agree to all the eligibility criteria and techno-commercial terms before submission of their Bids. Corrigendum and/or addendum if any shall only be hosted in the website at <http://mstcecommerce.com/eprochome/hpckol> hence bidders are requested to check the websites for such updates. Interested bidder must submit tender fees of Rs.500/- (Five Hundred only) to Sr. Manager (F&A) at 41, Chowringhee Road, Kolkata-700071 on any working day excluding Saturday between 11.00 hrs. & 15.00 hrs. For any further clarifications please contact Dy. Manager (Purchase) at the above address on any working day excluding Saturday between 11.00 hrs. & 15.00 hrs.

Date: 18.03.2017

For Hooghly Printing Co. Ltd

Place: Kolkata

Manager(F&A)

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1. NIT NO. & DATE : **NIT NO. HPCLKOL/16-17/ET-26 Dated 18.03.2017**
2. NAME OF THE BIDDER IN FULL :
3. ADDRESS OF THE BIDDER
  - (a) Registered Office :
  - (b) Head Office :
  - (c) Branches :
  - (d) Nature of Business :
4. TELEPHONE NO./ FAX / E-MAIL :
5. STATUS OF THE ORGANISATION :  
 Proprietorship / Partnership / Ltd. Co./  
 Pvt. Ltd. Co.
6. NAME, FATHER'S NAME & RESIDENTIAL ADDRESS OF PARTNERS / DIRECTORS / PROPRIETOR AS THE CASE MAY BE (Use separate sheet if necessary) :
7. WHETHER MSME or Not:
8. BANK PARTICULARS :
  - (a) Name of the Bank & Branch :
  - (b) Address of the Branch :
  - (c) Telephone No. of the Branch :
  - (c) Account Number :
  - (d) Type of Account :

**Note: The Tenderer shall sign on each and every page of this Tender Form under his seal and upload the same with the techno-commercial bid at <http://mstcecommerce.com/eprochome/hpclkol>.**

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- (e) IFSC Code of the Branch :
- (f) Term loan sanctioned :
- (g) Bank Guarantee limit :
- (h) Letter of Credit limit :  
(Documentary proof to be enclosed in respect of various Bank facilities enjoyed by the Organizations.)
9. TRADE LICENCE NO. :  
(Please attach a photo copy)
10. SALES TAX / VAT REGISTRATION NO. :  
(a) Central :  
(b) State :  
(c) Service Tax Registration no. :  
(Please attach photo copies)
11. I. T. PERMANENT ACCOUNT NO. :  
(Please attach photo copy)
12. EMPLOYEE STATE INSURANCE REGISTRATION NO. :
13. EMPLOYEE PROFIDENT FUND REGISTRATION NO. :
14. WHETHER THE APPLICANT IS ENLISTED WITH ANY PUBLIC SECTOR UNDERTAKING. IF SO, THE DETAILS ARE TO BE FURNISHED :
15. FINANCIAL CAPACITY :  
(a) Fixed Capital :  
(b) Working Capital :

**Note: The Tenderer shall sign on each and every page of this Tender Form under his seal and upload the same with the techno-commercial bid at <http://mstcecommerce.com/eprochome/hpclkol>.**

**HOOGLY PRINTING CO. LTD.**  
**(A Govt. of India Enterprise)**  
**41, Chowringhee Road, Kolkata - 700071**  
**Phone No. (033) 2288-3312/3779 Fax No. (033) 2288-2734**  
**E-Mail : hooghlyprint@dataone.in**  
**E-Tender NO. HPCLKOL/16-17/ET-26 Dated 18.03.2017**

(c) Turnover for last three year :  
 (Copy of audited Balance Sheet to be enclosed)

16. PROOF OF MAJOR ORDERS EFFECTED :  
 IN PREVIOUS YEARS  
 (Documentary proof to be enclosed)

(a) Name(s) of the Customer(s) :

(b) Value of the Orders :

(b) No. of Orders

17. **Details of Machine offered** along with  
 Model, Make/Brand, Serial No. :

18. Whether the applicant is being black listed by :  
 Any Central or State Government/Departments/  
 Institutions/Public Sector Undertakings/Enterprise  
 If so, the details are to be furnished

DD/Pay orders Submitted:

Sl No.	DD/Pay order no.	Date	Bank	Amount(Rs.)	Particulars
1				50000/-	EMD
2				500/-	Cost of Tender Document

Remarks:

**Note: The Tenderer shall sign on each and every page of this Tender Form under his seal and upload the same with the techno-commercial bid at <http://mstcecommerce.com/eprchome/hpclkol>.**

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**Declaration**

I/We hereby certify that the above particulars furnished against the aforesaid tender by me/us are true to the best of my/our knowledge and belief; and in case of misrepresentation of facts, Hooghly Printing Co. Ltd. shall have the right to reject this Tender.

Signature of authorized person with seal

Date:

Place:

**Note: The Tenderer shall sign on each and every page of this Tender Form under his seal and upload the same with the techno-commercial bid at <http://mstcecommerce.com/eprochome/hpclkol>.**