

**HOOGHLY PRINTING CO. LTD.**  
**(A Govt. of India Enterprise)**  
**41, Chowringhee Road, Kolkata - 700071**  
**Phone No. (033) 2288-3312/3779 Fax No. (033) 2288-2734**  
**E-mail: [hooghlyprint@dataone.in](mailto:hooghlyprint@dataone.in)**  
**Tender No.: HP/QT-MISC/16-17/02 dated 18.07.2016**

Sealed tenders are invited from manufacturers/authorized distributors/dealers for supply, installation, testing & commissioning (SITC) of 04 (Four) unit of Split Air-conditioner Machines (2.0 Ton capacity) at 41, Chowringhee Road, Kolkata-700071.

SI No.	Item No.	Quantity(Nos.)	Specifications
1.	2 Ton Split Air Conditioner	4 (Four)	Energy Rating: 3Star/ 5Star/Inverter

**1. Scope of Work:**

- a) Prior to submission of Bids, the Bidders are advised to contact Dy. Manager (Prod. & Plang.) on all working days (excluding Saturday) between 11.00 Hrs to 16.00 hrs for inspection of the place of installation and for assessment of the air conditioning load.
- b) Successful vendor shall have to complete the installation of the all the machines within Seven (7) working days from the date of placement of the work order.

**2. Rate:**

- a) Prices for the A.C. machines should be quoted as per proforma enclosed and should be inclusive of all taxes, duties, freight, delivery, insurance and installation charges.
- b) The quoted amount should be mentioned in both numbers and words. Bids containing illegible, incorrect, incomplete or inconsistent particulars, figures and words will be summarily rejected.

**3. Validity:** The Offer quoted by the bidder should be valid for atleast 30 days from the last date of submission of bid.

**4. Payment Terms:** Payment shall be made after 15 days on submission of tax invoice after successful installation of AC machines along with test report. No advance payment will be provided at any cost to the suppliers and/or installers.

**5. Warranty & After Sales Service:** Bidder should clearly state the clauses of warranty or free maintenance after installation of the machines. The supplier must provide details of warranty service period along with the name, address, and contact no. of the after sales service providers within the warranty period.

**6. Submission of Tender:** The sealed offer addressing Sr.Manager (F & A) superscribed as "Quotation for supply and installation of AC Machines" should be submitted in the Tender Box at 41, Chowringhee Road, Kolkata-700041, West Bengal, India on or before 28.07.2016 by 16.00 Hrs

**7. Opening of Tender:** The vendors desirous of being present at the time of opening of tenders i.e. Sealed tender shall be opened on 28.07.2016 by 16.30 Hrs. may attend at the above mentioned time and date at 41, Chowringhee Road, Kolkata – 700071.

**8. Tender Form:** The Tender Form will be available company's website [www.hooghlyprinting.com](http://www.hooghlyprinting.com) or [www.andrewyule.com](http://www.andrewyule.com)

**9. Terms & Conditions:**

- a) Bidders must mention their Sales Taxes/VAT Reg. No., brand name, model no., power input (Wattage) and product literature in their quotations which are to be supplied.
- b) Each and every pages of the offer should be signed and stamped by the authorized signatory of the bidding firm.
- c) Offers will not be accepted by Fax, Email or any such electronic data transfer form.
- d) Offers submitted other than as per the specified format and/or incomplete in any manner and/or received after the last date are liable to be rejected.
- e) The Dealer / supplier must provide a photocopy of the latest "authorization certificate" from the manufacturer with the offer, failing which the offer will be considered as incomplete and will be summarily rejected.

**10.** The Management reserves the right to cancel and/or postpone the tender and/or to accept or reject any or all the offers and/or to divide the quantity ordered between one or more bidders without assigning any reason whatsoever.

**11. Resolution of Disputes:** Any dispute arising out of these transactions shall be subject to the jurisdiction of competent Court at Kolkata. No correspondence during or after this process will be entertained

Date: 18.07.2016

For Hooghly Printing Co. Ltd.

Place: Kolkata

Sr.Manager (F & A)

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Rate Submission Form against Tender No.: HP/QT-MISC/16-17/02 Dated 18.07.2016

<u>Specifications</u>	<u>3 Star</u>	<u>5 Star</u>	<u>Inverter</u>
Brand			
Colour			
Model No.			
Power Consumption			
Power Requirements			
Capacity			
Weight			
Compressor			
Dimensions			
Air Circulation			
Indoor Sound Level			
Filter Type			
Warranty			
Timer			
Front Panel Display			
Sleep Mode			
Energy Efficient Ratio (EER)			
<b>Price (Rs./Unit)</b>			

Note: Prices for the A.C. machines are inclusive of all taxes, duties, freight, delivery, insurance and installation charges.

Date:

Place:

Signature of authorized person with seal