

**ANDREW YULE & COMPANY LIMITED
(A Government of India Enterprise)
ELECTRICAL DIVISION, SWITCHGEAR UNIT
14, MAYURBHANJ ROAD, KOLKATA - 700023**

TENDER DOCUMENTS FOR TRANSPORTATION OF ELECTRICAL GOODS AT KARNATAKA

ANDREW YULE & CO. LTD. invites e-Tender under single stage two part system (**Part I: Techno-Commercial Bid and Part II: Price Bid**) from bona fide and reputed **Company/Firm** for supply, the details of which are available in Annexure-III "**Scope of Work / Technical Specification**" as specified in this tender document.

Tender document may be downloaded from MSTC website www.mstcecommerce.com/eprochome/aycl. Corrigenda or clarifications, if any, shall be hosted on the above mentioned websites only.

AYCL reserves the right to accept or reject any tender.

Schedule of Tender

1.	TENDER NO.	AYCL/Electrical Division KO/49/18-19/ET/295
2.	MODE OF TENDER	e-Procurement System Online submission of Part I - Techno-Commercial Bid and Part II - Price Bid through www.mstcecommerce.com/eprochome/aycl The intending bidders are required to submit their offer electronically through this e-tendering portal. No physical tender is acceptable by AYCL/MSTC
3.	E-Tender No. / Event No.	AYCL/Electrical Division KO/49/18-19/ET/295
4.	Date of publication of e-Tender through publication in MSTC website	17/11/2018
5.	Date of availability of NIT to the Vendors for downloading	17/11/2018
6.	Earnest Money Deposit	<ul style="list-style-type: none"> • “Earnest Money Deposit” of Rs. 50,000 (Rupees Fifty Thousands only) may be paid by Cash Receipt/D.D. favouring Andrew Yule & Co Ltd, payable at Kolkata. • Other document as described in Annexure I, Sl. No.2
7.	Last date of submission of EMD & other documents to AYCL Ltd.	10/12/2018 up to 2.30pm
11.	Date & time of opening of Part-II (Price Bid)	Price Bid will be opened after finalization of Techno-Commercial bid. Date & Time of opening of Price Bids will be intimated to the eligible vendor separately by email.

List of Annexure

Important Instructions for E-procurement -

Annexure-I

General Information -

Annexure-II

Online Techno commercial terms

Annexure-III

General Terms& Conditions

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Important Instructions for E-procurement

This is an e-procurement event of ANDREW YULE & COMPANY LTD Ltd.

You are requested to read the Terms & Conditions (Annexure- II, III, and IV) of this tender before submitting your online tender. Tenderers who do not comply with the Conditions with documentary proof (wherever required) will not qualify in the Tender for opening of Price Bid.

1. Process of E-tender:

A) **Registration:** The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type Digital Signature Certificate. Vendors are to make their own arrangement for bidding from a PC connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT www.mstcecommerce.com/eprochome/aycl

- 1) Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU / Govt. depts. → Register as Vendor under AYCL- Filling up details and creating own user id and password → Submit.
- 2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

In case of any clarification, please contact MSTC/AYCL (before the scheduled time of the e-Tender).

Contact person (ANDREW YULE & COMPANY LTD):

- | | |
|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| 1. Mr. Bhaskar Bandopadhyay
Sr. Manager (Materials)
Ph. No: (033) 2449-1601 | 2) Mr. Pallab Naskar
Asst. Manager (Materials)
Ph. No.: (033) 2449-1770
Email:pallab.naskar@andrewyule.com |
|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
- Email: bhaskar.bandopadhyay@andrewyule.com

Contact person (E-Commerce, MSTC Ltd):

Mr. Pritam Biswas, Assistant Manager (ERO)
Mobile- 9903248755, email- pbiswas@mstcindia.co.in

Mr. Mayank Jain, Assistant Manager (ERO)
Mobile- 9721277969, email- mhjain@mstcindia.co.in

Mr. Vikash Kumar Jaiswal, Regional Manager (ERO)
Mobile- 9903042449, email- vikash@mstcindia.co.in

HELP LINE NO. (033) 2290 1004

System Requirement:

- i) Windows XP-SP3 or above / Windows 7 Operating System
- ii) IE-7 or above Internet browser.
- iii) Signing & Encryption type digital signature
- iv) JRE 7 updates 79 software to be downloaded and installed in the system. Security level should be medium
- v) To enable ALL active X controls and disable 'use pop up blocker' under Tools → Internet Options → custom level (Please run IE settings from the page www.mstcecommerce.com once)

2. Part-I: Submission of EMD & other Documents:

Within specified Date & time the vendor must submit the following documents to Sr. Manager (Materials) Electrical Division, Andrew Yule & Co. Ltd., 14, Mayurbhanj Road Kolkata-23. Off-line.

- Earnest Money of Rs. 50000.00 (Rupees Fifty thousand only) by Cheque/DD favouring Andrew Yule & Co. Ltd. Payable at Kolkata.
- General information, under Annexure-II complete in all respect alongwith desired document.
- In case of failure to submit the EMD within the stipulated time, the Tender may be rejected.
- Part-II: Online Bid submission: On the basis of submission of EMD and other Documents at Andrew Yule & co, the list of vendors who will participate in online Techno commercial and price bid submission will be finalized. Only those qualified bidders will be eligible to submit Online Techno-commercial and price bid.

Bidding in e-Tender:

- a. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by ANDREW YULE & COMPANY LTD. EMD to be paid along with the Document within the last date as mentioned in Schedule of Tender.
- b. The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.
- c. The bidder(s) who have submitted the above fees and submitted documents to Andrew Yule will be short listed by Andrew Yule and those qualified bidders can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → PSU / Govt depts. → Login under AYCL → My Menu → Auction Floor Manager → live event → Selection of the live event.

- d. The bidder should allow to run an application namely en Apple by accepting the risk and clicking on run. This exercise has to be done twice immediately after opening of Bid floor. Then they have to fill up Common terms /Commercial specification and save the same. After that clicking on the Techno-Commercial bid, if this application is not run then the bidder will not be able to save / submit his Techno-Commercial bid.
- e. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then bidder should click on "**Save**" to record their Price Bid. Then once both the Techno-Commercial bid & Price Bid has been saved, the bidder can click on the "**Submit**" button to register their bid.
- f. Vendors are instructed to use link in **My Menu** to **Upload Documents** in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.
- g. Once documents are uploaded in the library, vendors can attach documents through *Attach Document* link against the particular tender. For further assistance please follow instructions of vendor guide.
- h. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.
- g. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.
- h. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
- i. Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can download Technical Comparative statement.
- j. Price bid will be opened electronically on specified date and time given in the NIT. Bidder(s) can download Price Comparative statement.
- k. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
- l. All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter **SUPPLIER**.
- m. It is mandatory that all the bids are submitted with Digital Signature Certificate otherwise the same will not be accepted by the system.
- n. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.

- o. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
- p. Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.

E-tender cannot be accessed after the due date and time mentioned in NIT.

All notices / corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by ANDREW YULE & COMPANY LTD/MSTC LTD. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC. Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.

No deviation to the technical and commercial terms & conditions are allowed.

ANDREW YULE & COMPANY LTD has the right to cancel this e-Tender without assigning any reason thereof.

The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website www.mstcecommerce.com/eprochome/aycl of MSTC Ltd.

The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

The bid will be evaluated based on the filled-in technical & commercial formats.

Bidders are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome/mstc of MSTC Ltd. to familiarize them with the system before bidding.

Annexure II

The following are to be submitted to Sr. Manager (Materials), Andrew Yule, Electrical Division, Kolkata Operation, Switchgear Unit, in a sealed envelope.

1. EMD Rs: 50000/= *

*Bidder may request for exemption from submitting EMD (Refer details given in Sl No 1 of Annexure-IV, General terms & condition).

Our Bank details for making RTGS payment.

Bank Name and Address	IDBI BANK, GROUND FLOOR 101, PARK STREET, KOLKATA, WEST BENGAL-700016
IFSC Code	IBKL0000012
Account No	012103000000718
Account Name	ANDREW YULE & COMPANY LIMITED

Annexure-III

TECHNO-COMMERCIAL TERMS FOR 25 KVA & 63 KVA DISTRIBUTION TRANSFORMER.

(To be filled online in mstc portal).

SL NO	TERMS & CONDITIONS	VENDOR RESPONSE
1	Participating transporters should be approved by Indian Bank Association. Transporters are required to specify the IBA no in their offer.	AGREE WITH REMARKS
2	Transporters should have a minimum annual Turnover of Rs. 2 crores in each of last three years.	AGREE WITH REMARKS
3	Transporters should always remain available round the clock over telephone/fax for communication. Transporters are required to place Truck within 24hours of intimation received from AYCL over telephone/fax/e-mail.	AGREE
4	Transshipment: Transshipment is generally not allowed, unless specifically required with prior approval	AGREE
5	Multiple Destinations: Consignment may have to be delivered in more than one consignee. In such case, lowest fare between these consignees will be considered. The balance distance is to be calculated on per KM basis. Additional charge for per point delivery (for more than one consignee by the same truck) on per KM basis may be quoted. The additional distance will be applicable as per Motor Guide of India published by Automobile Association of India.	AGREE
6	Precautionary measure to prevent damage: Transporter should take adequate precaution so that consignment is not damaged during loading/unloading. The transporter will undertake to deliver the consignment in good condition and any loss or damage caused will be considered to have been caused by the negligence of transporter unless it can be established to have been caused by natural calamity. The transporter in turn to protect the right of recovery of claims of the company from the underwriter, will be required to submit documents/information as and when called for claims made against accident, theft etc.	AGREE
7	Acknowledgement of receipt of goods by customer: The transporter have to obtain the receipted invoice from the customer/consignees for the safe receipt of the complete quantity & the same should be handed over to AYCL within 7-10 days of delivery. One photocopy of the same & the receipted C/N should be enclosed alongwith the transporter'	AGREE
8	Insurance: AYCL will insure the material/goods after loading of the goods on your Truck up to the destination point. In case insurance authority insists on producing any documentary evidence, the same should be furnished to us	AGREE
9	Destination not covered in offer: In the event of actual destination not being covered in this offer, freight to be considered on the basis of per km from the nearest known destination under rate contract on case to case basis. The additional distance for one way only shall be applicable as per Motor Guide of India published by Automobile Association of India. The per Km rate quoted rate for additional point delivery would be applicable for extra distance only. No to & fro charge for extra distance is allowed.	AGREE
10	Tenure of Rate Contract: Contract shall remain valid for six months from the date of opening of price bid. If any transporter does not fulfill the	AGREE

	execution of the contract, the security deposit of the said transporter shall be forfeited.	
11	Extension of Contract: AYCL reserves the right to extend the contract for a period of three months on the existing terms & conditions. The contract period can be further extended for another three months on the existing terms & conditions with mutual agreement between AYCL & transporter.	AGREE
12	Price: Firm till execution of contract.	AGREE
13	Detention charge: To be quoted for 15-17ft ,6 wheeler Truck. For calculating detention charge the date of material reaching the destination & the date of unloading will not be considered.	REMARKS
14	Payment Terms: Freight payment will normally be paid on 90days credit basis from the date of receipt of transporter's bill along with supporting documents. No overdue charges will be paid. Price of bidders who quote other payment terms will be loaded as per AYCL's norms.	AGREE WITH REMARKS.
15	Risk Purchase: Any failure on the part of transporter to place truck in proper time to the proper place or any refusal/deniel to accept AYCL's request will be treated as breach of contract & transporter would be liable to give suitable explanation to AYCL.AYCL reserves the right to dispatch the goods by any other transporter /agency as deemed fit & the additional cost of the same (incidental/consequential) shall be debited to the transporter's account. The penalty amount will be recovered from the outstanding bills of the transporter of different contracts with us if necessary.	AGREE
16	Earnest Money Deposit: EMD of Rs50000/- to be deposited alongwith the offer in the form of DD /pay order & the same should be continued as security deposit for the entire contract period. EMD shall be refunded to unsuccessful bidders, after finalization of the rate contract without payment of any interest. For successful bidders, EMD will be converted & kept as security deposit. No interest is applicable for security deposit. For bidders already enlisted with AYCL. Electrical Division, having outstanding amount more than the EMD amount or who have already submitted the EMD against our earlier tenders or who have security deposit available with us may apply for adjustment of the same as EMD/Security deposit. The total EMD should be as mentioned in the tender.	REMARKS
17	Termination of contract: In the event of failure on the part of transporter to render satisfactory services, AYCL reserves the right to terminate the contract at any point of time at its sole discretion.	AGREE
18	Validity of offer: Your offer should be valid for 90days from the date of opening of tender.	AGREE
19	GST: As per applicable rules.	AGREE WITH REMARKS
20	Tender Evaluation: Evaluation of L1 bidder will be done on freight charge for each truck. Other charges like unloading charge, rate for additional point delivery etc. will not be considered for evaluation purpose but shall be negotiated separately. It is mandatory for all bidders to match the negotiated a) L1 unloading charge, b) L1 rate in Rs/km for additional point delivery c) L1 detention charge for each category of truck.	AGREE
21	Legal clause: All disputes relating to this order or relating to the price of goods supplied or services provided there under or otherwise arising there from between the seller & buyer shall be subject to & referred to the court	AGREE

	of competent jurisdiction situated within the limits of the city of Kolkata.	
22	Distribution of Tender quantity among all the qualified bidders: The order quantity is to be placed on all the vendors, who have agreed to L1 rate & terms, provided preference will be given to original L1 which will be more than 50% considering his technical & commercial ability & the remaining quantity will be placed on L2, L3 etc where preference will be given to L2 considering the original value. The quantity for L2 will depend upon his technical & commercial ability & should not be more than 30% of the total quantity. Balance will go to L3 & other vendors following same principle.	AGREE
23	Unloading Charge: Extra to be quoted & to be borne by transporter.	REMARKS
24	Extra Height Charge: As per fine slip.	AGREE
25	Statistical Charge: to be quoted if any.	REMARKS
26	L.D.—The transporter have to place truck within 3 days of intimation from our end. AYCL reserves the right to impose late execution charge @1/2% per week for any delay in placement of truck or delay in reaching the destination.	AGREE
27	Rate in Rs/Km for additional point delivery: Please mention.	AGREE WITH REMARKS
28	Detention Charge: to be mentioned for 22ft 10wheeler Truck.	AGREE WITH REMARKS

Annexure-IV

GENERAL TERMS AND CONDITIONS

EMD : Rs.50,000/- (Rupees Fifty Thousand only) by way of Cash Receipt/ Demand Draft drawn in favour of M/S ANDREW YULE & CO.LTD Payable at KOLKATA. Bank Guarantee from any nationalised / Scheduled / Multinational Bank for the EMD amount can also be accepted.

For bidders already enlisted with AYCL- Electrical Division, having outstanding amount more than the EMD amount or who have already submitted the EMD against our earlier tenders or those who have security deposit with Andrew Yule may apply for adjustment of the same. The total EMD should be Rs: 50,000/=

Bidders who are MSMED units may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same.

Bidders whose turnover is more than Rs: 50 crores may apply for exemption from furnishing EMD by making a specific request in writing and enclosing the necessary document in support of the same

If reason for non-submission of EMD or adjustment against the outstanding balance for EMD is not mentioned in Techno-commercial bid of tender, the tender will be rejected.

PRICE FORMAT

Sl No	Destination	Rate for 15-17 ft truck, 5-7 MT 6 wheeler wooden base Truck	Rate for 22 ft , 16MT, 10 Wheeler wooden base Truck
1	Arasekere		
2	Bagalkoat		
3	Bailhongal		
4	Belgaon		
5.	Bellery		
6.	Bijapur		
7	Chamrajnagar		
8	Chikkaballapura		
9	Chikkodi		
10	Chinthamani		
11	Devangere		
12	Gadag		
13	Ghataprabha		
14	Gulbarga		
15	H.N.Pura		
16	Hassan		
17	Haveri		
18	Hospet		
19	Hubli		
20	Hunsur		
21	Indi		
22	Kolar		
23	Mandya		
24	Mangalore		
25	Mysore		
26	Ranebennur		
27	Sagar		
28	Shikaripura		
29	Shimoga		
30	Tumkur		
31	Udupi		

L-1 DETERMINED BASED ON ABOVE FORMULA IS PROVITIONAL.

ACTUAL L-1 WILL BE DETERMINED CONSIDERING OTHER CHARGES DUE TO CHANGE IN PAYMENT TERMS, TAX ETC.
