

Bid Document

| Bid Details | |
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| Bid End Date/Time | 08-06-2022 15:00:00 |
| Bid Opening Date/Time | 08-06-2022 15:30:00 |
| Bid Offer Validity (From End Date) | 45 (Days) |
| Ministry/State Name | Ministry Of Heavy Industries And Public Enterprises |
| Department Name | Department Of Heavy Industry |
| Organisation Name | Andrew Yule Company Limited |
| Office Name | Chennai |
| Total Quantity | 36 |
| Item Category | Multifunction Photocopier Machine (A3& A4 Size) With Color Scanner On Monthly Postpaid Rental Basis (Q3) |
| Years of Past Experience Required for same/similar service | 2 Year (s) |
| MSE Exemption for Years of Experience and Turnover | No |
| Startup Exemption for Years of Experience and Turnover | No |
| Document required from seller | Experience Criteria *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled | No |
| Time allowed for Technical Clarifications during technical evaluation | 2 Days |
| Evaluation Method | Total value wise evaluation |

EMD Detail

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| Required | No |
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ePBG Detail

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| Required | No |
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Splitting

Bid splitting not applied.

MII Purchase Preference

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|-------------------------|-----|
| MII Purchase Preference | Yes |
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MSE Purchase Preference

| | |
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| MSE Purchase Preference | Yes |
|-------------------------|-----|

1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

2. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Multifunction Photocopier Machine (A3& A4 Size) With Color Scanner On Monthly Postpaid Rental Basis (36 set)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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|------------|-----------|
| Brand Type | Unbranded |
|------------|-----------|

Technical Specifications

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | K ANNADURAI | 600096,no 5/346 old mahabalipuram road perungudi | 36 | 365 |

Buyer Added Bid Specific Terms and Conditions**1. Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

3. Past Project Experience

For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:

- Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
- Execution certificate by client with order value.
- Any other document in support of order execution like Third Party Inspection release note, etc.

4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

GENERAL TERMS & CONDITIONS

Multifunction Photocopier Machine (A3 & A4 Size) with color scanner, DADF, Network printing on monthly postpaid rental basis at our Perungudi factory at 5/346 Old Mahabalipuram Road, Perungudi, Chennai - 600 096. *Preference will be given to bidder located in Chennai or having their branch office in Chennai.*

Supplier Scope:

Vendor to supply & install 3 Nos of Multifunction Photocopier Machine as per below specification on monthly postpaid rental basis.

Supply, Installation & Maintenance of printer as above.

The Multifunction Photocopier machine shall have specification as following

- 1) Copying multipage using tray at a time
- 2) Scanning multipage using tray at a time
- 3) Auto duplex printing
- 4) Automatic reverse document feeder
- 5) Network printing
- 6) Network scanning
- 7) Additional paper tray for A3 & A4 sizes
- 8) Rental charges should include monthly duty cycle of 10,000/- copies

Other terms & conditions:

- a) The Machine should be supplied, installed and maintained by vendor at designated place at AYCL, Perungudi, Chennai-600 096
- b) Any replacement of spares & consumables is under vendor scope
- c) Replacement of Toner cartridge is under vendor scope. No separate payment will be made for this
- d) Vendor shall provide the machine on monthly postpaid rental basis
- e) Supply to be made within 15 days of LOA
- f) Vendor shall plan a monthly visit for preventive maintenance of the machine
- g) For on-call visit vendor shall report within 24 hours of intimation and repair within 48 hours of intimation
- h) The contract period shall be as mentioned from PO date. However, in case of unsatisfactory serviced like frequent failure, high downtime, etc. contract may be closed on prior intimation of one month

Buyer Scope:

LAN connectivity, power supply and system integration with present server shall be provided by AYCL. Pages for printing/photocopying are under AYCL scope

Penalty clause:

- 1) In case services are not provided on any day, pro-rate deduction will be made from the bills.
- 2) In case of no response within the required time, fixed penalty of Rs.1000/- only per incident to deducted from monthly bill.

* Contract Period: This contract will be valid for the Period of 12 months.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the

bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---