

ANDREW YULE & CO. LTD.**(A Govt. of India Enterprise)****8, Dr. Rajendra Prasad Sarani, Kolkata - 700001****Phone No. (033) 2242-8210/8550 Fax No. (033) 2242-9770****Website: www.andrewyule.com****NOTICE INVITING TENDER No.: AYCL/HO/GD/RFE/10/2020 dated 12.02.2021**

M/s. Andrew Yule & Company Limited – a Central Public Sector Enterprise (CPSE) under the Ministry of Heavy Industries, invites sealed tenders in two parts - i) Technical Bid and ii) Price Bid from Vendors / Suppliers for **Refilling of Multi Brand Fire Extinguisher** installed at different locations in the Registered Office of the Company at 'Yule House' 8, Dr. Rajendra Prasad Sarani, Kolkata 700001.

SCHEDULE OF TENDER (SOT)

a. NIT Number	AYCL/HO/GD/RFE/10/2020
b. NIT Date	12.02.2021
c. Mode of Tender	Offline submission of Part I - Techno-Commercial Bid and Part II - Price Bid
d. Date of publication of Tender through AYCL websites and Central Public Procurement Portal	12.02.2021
e. Date of availability of NIT to the Vendors for downloading	12.02.2021
f. Earnest Money Deposit	<ul style="list-style-type: none"> • Bid Securing Declaration is to be submitted in the format given in Annexure IV • Relevant documents (List of Documents given in Sl. No. 2 of Page No. 4,) to be submitted in a sealed envelope marked as Technical Bid. • Annexure III to be submitted in a separate sealed envelope marked as Financial Bid.
g. EMD	“Earnest Money Deposit” of Rs.1000.00 (Rupees One Thousand only) may be paid by Cheque/D.D. drawn in favour of Andrew Yule & Co Ltd. , payable at Kolkata.
h. Last date of submission of Tender Document	26.02.2021 upto 18:00 Hrs.
i. Date of opening of Part-I Technical Bid	01.03.2021
j. Date of opening of Part- II Financial Bid	To be intimated to the technically eligible vendors only by e mail
k. Validity of Rate	90 Days

List of Annexure

Important Instructions for Bidders	: - Annexure – I
Eligibility Criteria, Rules & Regulation for the Bidder	: - Annexure – II
Financial Bid	: - Annexure – III
Declaration for Non- Ineligibility	: - Annexure – IV
Detailed Profile of the Intended Bidders	: - Annexure – V

Annexure-I

Important instructions for Bidders

You are requested to read the Terms & Conditions (Annexure- II) of this tender before submitting your tender. Bidders who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

01. In case of any bidding related clarification, please contact:

Contact Person (Andrew Yule & Co. Ltd.)

Mr. Souvik Guha
Dy.Manager (Co-ordination & Purchase)
Email: pna@andrewyule.com
Phone No.: (033) 2242-8210/8550;
Fax No.: (033) 2242-9770

02. (A) Part I Techno-Commercial bid will be opened on specified date and time as given in the NIT. Bidder(s) can witness the opening of bid.

(B) Part II Price bid will be opened for only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by AYCL. Such bidder(s) will be intimated date of opening of Part II Price Bid, through valid email confirmed by them.

Note:

The Bidders are advised to offer their best possible rates. There would generally be no negotiation, hence most competitive prices to be quoted while submitting the Price Bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the Order may be awarded to the lowest Bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.

03. All entries in the Tender should be entered in Technical & Commercial Formats without any ambiguity.

04. No tender will be accepted after the due date and time mentioned in NIT.
05. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
06. Unit of Measure (UOM) is indicated in the NIT. Rate to be quoted should be in Indian Rupee as per UOM indicated in the NIT.
07. AYCL has the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
08. No deviation to the technical and commercial terms & conditions are allowed.
09. The bidders must submit all the documents required as per terms of NIT. Any other document submitted which is not required as per the terms of the NIT shall not be considered.
10. The documents submitted by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, punitive action including suspension and banning of business can also be taken against defaulting bidders.
11. The Bidder must submit their Bid in two separate sealed envelopes marked as Technical Bid and Financial Bid. Further these two sealed envelopes must be sealed in a final envelope marked as the category in which the Bidder is intended to participate.
12. The contract may be extended for another period of 2 Years at the same terms and conditions on mutual concept basis.
13. An **“Earnest Money Deposit”** of **Rs.1000.00 (Rupees One Thousand only)** should be paid by Cheque/D.D. drawn in favour of **Andrew Yule & Co Ltd.**, payable at Kolkata along with the Technical Bid.

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M/s. Andrew Yule & Company Limited – a Central Public Sector Enterprise (CPSE) invites sealed tenders from different Vendors / Suppliers for **Refilling of Multi Brand Fire Extinguisher** installed at different locations in the Registered Office of the Company. Offers should be submitted in two parts i.e. i) Technical Bid and ii) Price Bid.

1. Eligibility Criteria:

i) Bidder should have prior working experience of atleast 2 years preferably with any Government Department. (Documentary proof to be provided with the techno-commercial Bids).

ii) Bidder should have a place of business in and around Kolkata, West Bengal. (Documentary proof to be provided with the techno-commercial Bids.)

2. Documents to be submitted in the Technical Bid:

- a) Proof of Address
- b) Credentials
- c) Permanent Account Number (PAN)
- d) Trade Licence in respective categories
- e) Details of Bank Account
- f) Audited Photocopy of Statement of Accounts for last Three Years
- g) Signed Photocopy of Income Tax Return for last Three Years
- h) GST Registration Certificate (with clarification of type of GST)
- i) Letter mentioning Acceptance of Payment Terms
- j) Detailed Profile of the Intended Bidders
- k) Declaration for Non-Ineligibility
- l) MSME Certificate (if applicable)

3. Terms & Conditions:

a) Bidders will be allocated jobs on the basis of their equipments, manpower, working & storage space.

b) Bidders should have all statutory registration such as Trade Licence, GST Registration.

c) The vendor (if applicable) shall ensure compliance with all labour laws relating to Workmen Compensation Act, Payment of Wages Act, Minimum Wages Act, Employees' Provident Fund Act, Employees' State Insurance Act, and Factories Act etc. The Company will not be responsible for any obligation, financial or otherwise which may arise due to non compliance of the aforesaid labour laws by the sub-contractor.

- 4. Rate:** Rates quoted should be exclusive of all taxes and duties. Taxes if any to be stated separately.
- 5. Validity:** The rates quoted should remain valid for 90 days. The period of the validity may be extended on mutual consent for further periods of Six months.
- 6. Payment Terms:** 30 (Thirty) days credit. Credit period to commence from the date of submission of invoice along with receipted challan. Income Tax and/or GST shall be deducted at source as per existing rules.
- 7. Submission of Offers:** Last date for Submission of Offers is 26.02.2021 by 18.00 Hrs.
- 8. Confidentiality Agreement:** The Vendors/Suppliers shall maintain strict confidentiality of the jobs awarded. A Confidentiality Agreement will have to be signed by the sub-contractor.
- 9. Supply & Installation:** To be done immediately after receiving the purchase order. The time for completion of Job should be mentioned clearly in the Bid.
- 10. Warranty/Guarantee:** To be furnished by the Bidder in the Price Bid.
- 11. Dispute Resolution:** Any dispute arising out of these transactions shall be subject to the jurisdiction of competent Court at Kolkata. The Management reserves the right to cancel the tender and/or to accept or reject any or all the offers and/or to divide the quantity ordered between one or more bidders without assigning any reason whatsoever.

Date: 12.02.2021

For Andrew Yule & Co. Ltd.

Place: Kolkata

Dy.Manager (Coord. & Purch.)

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Financial Bid to be submitted in a separate envelope

SL. No.	Description of Items	Capacity	Qty.	Rate	Total Amount
1	ABC Type	6 Kgs	23		
2	ABC Type	4 Kgs	1		
3	ABC Type	5 Kgs	3		
4	ABC Type	2 Kgs	1		
5	CO2 Type	6.5 Kgs	3		
6	CO2 Type	2 Kgs	1		
7	CO2 Type	22.5 Kgs	1		
8	DCP Type	10 Kgs	1		
9	MF Type	50 Ltrs	1		
Total					
Amount of GST					
Grand Total					

In Rupees:

The item mentioned above are to be refilled by the successful Bidder **with no Extra Cost** beyond the quoted price. Bidder may visit the site to estimate the scope of work at any working day between 10.00 am to 5.00 pm before 26.02.2021.

(Seal & Signature of the Bidder)

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Declaration of Non-Ineligibility (By the Bidder)

I/ We, M/s (Name of bidder) hereby certify that I/we have not been banned/de-listed/de-barred from business by any PSU/Govt. Department during last 03 (three) years.

(Seal & Signature of the Bidder)

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Detailed Profile of the Intended Bidders

(This document should be dully filled up and attached along with Bid Securing Declaration)

Sl. No.	Particulars	Details
1.	Name of the Firm	
2.	Address Head Office	
3.	Phone. No.	
4.	Email ID	
5.	Name of the Authorized Signatory of the Bid	
6.	Contact No. of the Authorized Signatory	
7.	Firm Registration No.	
8.	Date of Incorporation	
9.	PAN of the Firm	
10.	GSTN of the Firm	

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (General Division) & have the sole discretion to reject or accept my/our candidature.

(Signature of the Authorized Signatory)
Office Stamp/Seal.

Place :

Date :
