

**ANDREW YULE & COMPANY LIMITED**  
**Tea Division**  
**8, Dr. Rajendra Prasad Sarani, Kolkata – 700 001**

Application are invited from reputed Manufacturers / Supplier / Contractor for following items for enlistment in the Tea Division's panel of vendors. Separate applications will have to be made in respect of each category of product.

- A] Code: AYCL/PKT/2019-22/01 - Hyacinth Paper Box, Card Board Box, Beaded Batuas, Designer Bags, Terracotta Tea Pots, Jute Batuas, Bamboo Basket, Silk Woven Bags, Inner Liners, Shrink Boxes and Standy Boxes.
- B] Code: AYCL/PKT/2019-22/02 - Supply of Tags, Labels and Stickers.
- C] Code: AYCL/PKT/2019-22/03 - Designing/DTP of Packages and Labels, Catalogues & Banners and Standies etc.
- D] Code: AYCL/PKT/2019-22/04 - Offset printers/Digital Printers for supply of paper/paper board cartons, flexs, banners, standies, catalogue, brochures, visiting cards etc.
- E] Code: AYCL/PKT/2019-22/05 - Supply of Viscose Complementary Bags with Logo Printing.
- F] Code: AYCL/PKT/2019-22/06 - Supply of Printed Metalized Poly Pouches/Liners.
- H] Code: AYCL/PKT/2019-22/07 - Blending, Packing & Printing of Tea Bags and flavouring of Teas.

Enlistment forms can be downloaded from [www.andrewyule.com](http://www.andrewyule.com)

- Registration Fee : Rs.100/- per application
- Last date of submission of application : 25.03.2019

Completed application along with registration fee separate in respect of each category may be submitted to General Manager, Tea Division, Andrew Yule & Co. Limited., "Yule House", 8, Dr. Rajendra Prasad Sarani, Kolkata - 700 001 within 25.03.2019.

**ANDREW YULE & COMPAY LIMITED**

**Name of the Unit : Tea Division**

**Application Form for Enlistment**

**Code for which enlistment is sought : TEA/2019 to 2022/**

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates, as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application for enlistment.

**This application form should be submitted along with the registration fee of Rs.100/- (Rupees one hundred only) by crossed Postal Order / Bank Draft in favour of Andrew Yule & Company Limited.**

- 1) Date of Advertisement for Registration
- 2) Name of the Firm in Full
- 3) Address of the Firm
  - a) Registered Office
  - b) Head Office
  - c) Branches
  - d) Workshop/Godown
  - e) Depot
- 4) Telephone / Telegram / Fax No..E-mail
  - a) Registered Office
  - b) Head Office
  - c) Branches
  - d) Workshop/Godown
  - e) Depot
- 5) Status of the Organisation
- 6) Whether Manufacture/Contractor/  
Fabricator/Sub-contractor/Stockist/  
Agent/Dealer
- 7) Item for which enlistment is sought,  
specify code no.
- 8) Please indicate details of your experience  
in Tea Industry particularly in respect of the  
category product applied for (only last two  
years major orders should be mentioned  
along with supporting documents)
- 9) Banker's Name
  - a) Name of the Branch
  - b) Address of the Branch
  - c) Account Number

Note : Confidential Report of financial position may be requested from the Bankers.

- 10) Trade License No.  
(Please attach a Xerox copy)
- 11) Factory License No.  
(Please attach a Xerox copy)
- 12) Whether registered as MSME  
If yes, Registration No.  
(Please attach a Xerox copy)
- 13) Whether owned by SC/ST/Women  
Entrepreneurs, If yes, .  
(Please attach a Xerox copy)
- 14) GST Registration No.  
(Please attach a Xerox copy of  
Registration Certificate)
- 15) I. T. Permanent Account No.
- 16) Photo copies of current I. T. & Tax clearance  
Certificates are to be attached
- 17) Whether the applicant is already enlisted  
in this enterprise. If so, the details are to  
be furnished stating the types of jobs exe-  
cuted, etc. i.e.  
(a) Description of the job (b) Year  
(c) Amount & (d) Authorised by
- 18) Whether the applicant is enlisted with any  
other Public Sector Undertaking/ other  
reputed manufacturers.  
If so, the details are to be furnished
- 19) Financial Capacity (Year)
  - a) Fixed Capital
  - b) Working Capital  
(copies of Balance Sheet & Profit & Loss  
A/c for last 3 years should be attached)
- 20) Technical capacity
  - (i) Tools & Equipment list  
(to be attached)
  - (ii) Manufacturing Capacity  
(to be quantified)
- 21) Manpower on Rolls  
Total Manpower in Roll :
  - a) Skilled workers
  - b) Unskilled workers
  - c) Others
  - d) Supervisors
  - e) Engineers
- 22) Name & Residential address of  
Partners/Directors/Proprietors, as  
the case may be

23) Whether any Govt. Servant(s) or dismissed Employee(s) of Andrew Yule & C. Ltd. any other Government Undertaking is in employment under The applicant

24) Whether the applicant or any of its Partners/Directors has been banned or removed from the approved list of suppliers by the Enterprise or Undertaking / any other Enterprise or Undertaking in the past

I/We hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and misrepresentations of facts will render me/us liable to any action as may be deemed fit by Andrew Yule & Co. Ltd. Tea Division and have the sole discretion to reject or accept my/Our candidature for enlistment.

( Signature of the Applicant )  
Office Stamp / Seal

Place : \_\_\_\_\_

Date : \_\_\_\_\_