

ANDREW YULE & COMPANY LIMITED
NAME OF THE UNIT.....

Application for Enlistment Form

The application form should be submitted along with the registration fee of Rs.100/- (Rupees Hundred) only by crossed Postal Order/Bank Draft No..... dated..... in favour of Andrew Yule & Company Ltd.

- 1) Date of Advertisement for Registration :
- 2) Name of the Firm in Full :
- 3) Address of the Firm :
 - a)
 - b)
 - c)
 - d)
 - e)
- 4) Telephone/Telegram/Fax No./E-mail :
 - a)
 - b)
 - c)
 - d)
 - e)
- 5) Status of the Organization :
- 6) Whether Manufacturer/Contractor/Fabricator/Sub-Contractor/Stockist/Agent/Dealer :
- 7) Item for which enlistment is sought :
- 8) Banker's Name :
 - a)
 - b)
 - c)

Note: *Confidential Report of financial position will be requested for by AY & Co. Ltd from the Bankers*

- 9) Trade License No. :
(Please attach a Xerox copy)
- 10) Factory License No. :
(Please attach a Xerox copy)
- 11) Whether registered as an SSI Unit. :
If yes, Registration No. :
(Please attach a Xerox copy)
- 12) Sales Tax Registration No. :
a) :
b) :
(Please attach a Xerox copy of Registration :
Certificate)
- 13) I.T. Permanent Account No. :
- 14) Photo copies of current I.T. & Tax clearance :
Certificates are to be attached
- 15) Whether the applicant is already enlisted in this :
enterprise. If so, the details are to be furnished :
stating the types of jobs executed, etc. i.e.
- (a) Description of the job (b) Year (c) Amount & :
(d) Authorized by
- 16) Whether the applicant is enlisted with any other :
Public Sector Undertaking/other reputed :
manufacturers. :
If so, the details are to be furnished
- 17) Financial Capacity (Year) :
a) :
b) :
(Copies of Balance Sheet & Profit & Loss A/c for :
last 3 years should be attached)
- 18) Technical capacity :
(i) :
(ii)

19) Manpower on Rolls :
Total Manpower in Roll:
a)
b)
c)
d)
e)

20) Name & Residential address of :
Partners/Directors/Proprietors, as the case may
be

21) Whether any Govt. Servant(s) or dismissed :
Employee(s) of Andrew Yule & Co. Ltd/any other
Govt. Undertaking is in employment under the
applicant

22) Whether the applicant or any of its :
Partners/Directors has been banned or removed
from the approved list of suppliers by the
Enterprise or Undertaking/any other Enterprise
or Undertaking in the past

I/We hereby certify that the particulars furnished by me/us above are true to the best of my/our knowledge and belief and misrepresentations of facts will render me/us liable to any action as may be deemed fit by Andrew Yule & Co. Ltd.....Unit/Division have the sole discretion to reject or accept my/our candidature for enlistment.

Place:

(Signature of the Applicant)
Office Stamp/Seal

Date:

FOR OFFICE USE ONLY

- (a) Technical assessment of capabilities to perform as per Units's /Divisions's requirements.
(To be done and signed by Technical Dept.)
- (b) Financial Strength analysis to be made and signed by Finance.
- (c) Comments to Banker's Confidential Report to be made and signed by Finance (to be attached)
- (d) Purchase Dept's Recommendation (to be made by Purchase Dept.)
- (e) Tender Committee's comments for approval.

Sd/-

(Signature of the members of
Tender Committee)

TO BE ALLOTTED BY PURCHASE DEPT.

Reg.....

Folio Ref. No.....

Enlistment Register