

ANDREW YULE & COMPANY LIMITED
(A Government of India Enterprise)
Tea Division
Group Office, Karballa Tea Estate
Jalpaiguri, West Bengal

NOTICE INVITING TENDERS

Karballa Tea Estate on behalf of West Bengal group gardens invites Tender under two part system (**Part A: Techno-Commercial Bid and Part B: Price Bid**) from bona fide and reputed Company/Firm for supply of Computer the details of which are available in Annexure-IV, "**Scope of Work / Technical Specification**" as specified in this tender document.

Tender document may be downloaded from www.andrewyule.com. Corrigenda or clarifications, if any, shall be hosted on the above mentioned website only.

Karballa Tea Estate reserves the right to accept or reject any tender.

Schedule of Tender

1.	TENDER NO.	AYCL/GO/KA/CAPEX/2016-17/2
2.	MODE OF TENDER	Intending bidders are required to submit their offer at Group office, Karballa T.E. Tenderers are advised to complete both the parts & put Part A & Part B in two separate sealed envelopes superscribed with the words " <u>Tender for Computer Part A</u> " & " <u>Tender for Computer Part B</u> ". The two separate envelopes should then be put in one single envelope, sealed & super scribed with the words " <u>Tender for Computer – Part A & B</u> ".
4.	Date of publication of Tender	25/04/2017
5.	Application Fees	Rs. 500.00 to be paid by Cash at Gr Office, Karballa Tea estate. In case of download from website, it is to be paid in Chq/DD favouring Andrew Yule & Co Ltd., A/C Karballa Tea Estate payable at Banarhat/Siliguri, along with Part A.
6.	Earnest Money and other document	<ul style="list-style-type: none">• "Earnest Money Deposit" of Rs.2000.00 (Rupees two thousand only) may be paid by Cheque/D.D. favouring Andrew Yule &Co Ltd., A/C Karballa Tea Estate payable at Banarhat/Siliguri.• Other documents as described in Annexures
7.	Last date of submission of EMD & other documents to Gr. Office, Karballa T.E.	15/05/2017
8.	Date of opening of Tender	16/5/2017, at 11 am.

ANDREW YULE & COMPANY LIMITED
Gr. Office, Karballa T.E.

1. Part- A : Submission of EMD & other Documents:

Within specified Date & time the vendor must submit the following documents duly signed & stamped, to the Group Office, Karballa T.E.

- Earnest Money of Rs.2000.00 (Rupees two thousand only) by Cheque/DD favouring Andrew Yule & Co. Ltd., A/C Karballa Tea Estate, Payable at Banarhat/Siliguri.
- General information, under Annexure-II, complete in all respect along with desired information and document.
- General Terms & Condition, under Annexure – III.
- Acceptance of Scope of Work/Technical Specification, under Annexure-IV alongwith relevant information and documents.

In case of failure to submit the EMD and other document within the stipulated time, the Tender may be rejected.

2. Part- B : Price Bid :

Price Bid will be opened **for those vendors who get qualified on the basis of submission of EMD and other Documents** at the Group Office, Karballa T.E.

The following pre-qualification criteria would apply, which may be relaxed at the sole discretion of the Tender Committee :

- The Bidder should be an original equipment manufacturer (OEM) having 3/4 years of manufacturing experience / authorized channel partners of such OEM and holding authority to deal with Andrew Yule & Co. Ltd. on behalf of the manufacturer, for the product quoted for. This should be supported by appropriate documentary evidence.
- The OEM/Bidder **should have own local support office / franchisee presence for the locations namely Jalpaiguri / Siliguri** and should be able to provide a Computer Service Engineer as and when required.
- Key board, monitor and mouse should be of the same OEM make as the base PC.

PART "A"

Annexure-II

General Information

Ref. Tender No.: AYCL/GO/KA/CAPEX/2016-17/2

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Particulars of Company

- 1.1 Name of the Company :
- 1.2 Nature of business : OEM / Dealer / Distributor
- 1.3 Full address :
- 1.4 Phone No. :
- 1.5 Fax No. :
- 1.6 E-mail ID :

2. Details of Certificate

SI No.	Particulars	Registration No.	Remarks
1.	Income Tax		Copy of Registration Certificate / PAN Card to be attached
2.	Central Sales Tax		Copy of Registration Certificate to be attached
3.	State Sales Tax		Copy of Registration Certificate to be attached
4.	Service Tax		Copy of Registration Certificate to be attached
5.	Trade Licence		Copy to be attached

3. List of Service Centers

SI.No.	Location	Type of Center		Bidders to provide full address & Telephone No.
		Company Operated	Franchised	
1	Jalpaiguri			
2	Siliguri			

4. Details of Banker

1	Name of the Bank	
2	Name of the Branch	
3	Branch Code	
4	Address	
5	IFSC Code No.	
6	Account No.	

5. List of supplies of identical :
items made in last 2 years.
with customer reference

6. Copies of Purchase Orders :
received from major Customer
for identical type of items
(minimum 2 order copies)

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) & have the sole discretion to reject or accept my/our candidature.

Signature of the Applicant
Office Stamp/Seal.

Place :

Date ;

List of Enclosures :

General Terms & Conditions

Ref. Tender No.: AYCL/GO/KA/CAPEX/2016-17/2

1. Scope of Work
 - Supply as per specification complete in all respect to the respective location on “door delivery” basis.
 - Commissioning at site.
2. Location of Site
 - Karballa, New Dooars & Choonabhutti T.Es. P.O. Banarhat, Dist Jalpaiguri, West Bengal.
 - Mim T. E., P.O. Sukhiapokhri, Dist. Darjeeling, West Bengal
3. Requirement

As indicated under technical specification.
4. Delivery

The entire material/all the items of a particular group must reach the respective location within six weeks from the date of receipt of order.
5. Liquidated Damage

In the event of failure on the part of the contractor to complete entire work against the order to our full satisfaction within the specified period of completion, we may recover from the contractor as liquidated damages, a sum equivalent to ½% of contract value for each week or any part thereof default, where the delivery thereof will be accepted after expiry of the date stipulated for this purpose, but limited to a maximum of 10% of contract value
6. Force Majeure

Any delay or failure in the performance of either party hereto will not constitute default thereunder or give rise to any claim for damages, if any, to the extent such delays or failure of performance is caused by the occurrence such as acts of god or the public enemy, appropriation or confiscation of facilities by Govt. Authorities, acts of war, rebellion or sabotage, fires, explosions, riots and illegal strike.
7. Risk Purchase

In case the contractor fails to execute the contract fully or partly, the purchaser shall have the right to execute the work through other agencies, as decided by the purchaser at the contractor's cost and risk after giving two weeks notice in writing.
8. Terms of payment
 - 90% payment will be made at the time of delivery & balance 10% will be made within 15 days from the date of successful commissioning, by the respective gardens.
 - Statutory deductions will be made as per rules.
9. Price Variation

The quoted price should remain firm during pendency of the contract.

10. Guarantee / Warranty :

Vendor will be liable to provide necessary support for 3 (three) years on-site, from the date of commissioning. It is to be ensured by the vendor that the delivered products have the Customer Support centre located at Jalpaiguri/Siliguri.

11. The tenderers are requested to ensure Earnest Money Deposit along with the Tender in the following manner, which will be converted into Security Deposit for the successful bidder/s and will be released after successful commissioning.

EMD Amount ---- Rs.2,000/-

EMD to be submitted by Cheque / D.D. favouring Andrew Yule & Co. Ltd., A/c Karballa Tea Estate, payable at Banarhat/Siliguri.

EMD of unsuccessful bidders will be returned at the time of placing of Purchase order.

12. Decision for awarding contract/job is vested with the Management so as to reject, split / fragment.
13. Incomplete "Quotation/Offer" is liable to be rejected.
14. The vendor must produce the original papers of the Manufacturer regarding warranty etc.
15. The offer must be valid for 6 months.
16. Actual need based Order quantity may vary from the indicated quantity at the sole discretion of Garden Management.
17. Replacement of the defective/substandard material has to be made good within 15 days.
18. All supplies are F.O.R garden basis.
19. All disputes are subject to Jalpaiguri Jurisdiction only.

(Signature of the Applicant)
Office Stamp/Seal.

Place :

Date :

Technical specification and requirement
Ref. Tender No.: AYCL/GO/KA/CAPEX/2016-17/2

1) COMPUTER: DESKTOP

OS	
Operating system	Free DOS 2.0
PROCESSOR	
Processor	Intel® Core™ i5-6500 with Intel HD Graphics (3.2 GHz, 6 MB cache, 4 cores)
Chipset	Intel® H110 chipset
MEMORY	
Memory, standard	4 GB DDR4 - 2133 DIMM (1 x 4 GB)
STORAGE	
Hard drive description	1 TB HDD 7200 rpm SATA
GRAPHICS	
Graphics	Intel® HD Graphics 530
DISPLAY	
Monitor	18.5" LED display
CONNECTIVITY	
Network interface	Integrated 10/100/1000 GbE network connection
PORTS/SLOTS	
Ports	2 USB 2.0; 1 microphone; 1 headphone
Ports	4 USB 2.0; 2 USB 3.0; 1 audio line in; 1 audio line out; 1 DVI-D; 1 VGA; 1 RJ-45; 2 PS/2 (keyboard and mouse)
INPUT	
Pointing device	USB Mouse
Keyboard	USB Keyboard
POWER	
Power	180 W standard efficiency, active PFC
SECURITY	
Security management	Trusted Platform Module (TPM) 1.2; Security cable slot
MACHINE DIMENSIONS & WEIGHT	
Weight	8.61 kg
Minimum dimensions (W x D x H)	47.8 x 29.9 x 51.7 cm
WARRANTY	
Warranty	3-year (3-3-3) limited warranty and service offering includes 3 years of parts, labor and on-site repair.

Requirement : Karballa T.E. - 1 No.
New Dooars T. E. - 1 No.
Choonabhutti T. E. - 1 No.
Mim T. E. - 1 No.

(Signature of the Applicant)
Office Stamp/Seal.

Place :

Date :

ANDREW YULE & COMPANY LIMITED

Gr. Office, Karballa T.E.

Ref. Tender No.: AYCL/GO/KA/CAPEX/2016-17/2

PART – B

Sl. No.	Description of item	Unit	Basic price of equipment complete including packing & forwarding charges, Excise Duty etc, if any	VAT/ Sales Tax at Concessional rate against Decl. Form	Charges towards installation/ commissioning at site including service tax	Unit Site Cost	Contract Price
		No.	Rs.	Rs.	Rs.	Rs.	Rs.
1	Desktop Computer (as per specification mentioned in Annexure-IV)	4					
	TOTAL						

(Signature of the Applicant)
Office Stamp/Seal.

Place :

Date :