

Enlistment/ Empanelment of Vendors for ASSAM GARDENS.

Application for Enlistment/ Empanelment for Civil Construction/ Building Materials/ Hardware for civil construction/General Hardware/ Fencing Materials/Agrochemicals/Automobile Spares&repair/Vulcanising/Fabrication/Workshop/Electrical&Electronics/Computer repair & supply/Electrical repairs/Machinery repairs/ Protective clothing/ Office Stationery / Office Stationery(Printing)/Sprayers & Parts/ Diesel Genset/Fuel Pump repair/ Fire Extinguisher/ Temperature Meter/Weighing Scale/ Polly sleeves & agro net/Tea, Shade nursery prep.& supply/ Cultivation job /Medicine & hosp equip. / Hospital & diagnostic labs/Coal / Surveyor/Refrigerator, Air Conditioner rep & supply etc.

This application form should be submitted along with the Registration Fee of Rs 100/-(One Hundred only by crossed Postal Order / Bank Draft-non refundable) in favour of Andrew Yule & Co. Ltd A/C Khowang T.E on / **before.18th July 2013**, addressed to Sr.Manager(Comm),Gr.Office,Khowang T.E,P.O-Khowang,Dibrugarh-Assam 785675

1. Date of Advertisement for Registration :
2. Name of the Firm in full :
3. Address of the Firm :
4. Telephone No / Fax No / e-mail
5. Status of the Organisation :
6. Whether Manufacturer / Contractor / Fabricator /
Sub-contractor / Stockist / Agent / Dealer :
7. Item(s) for which enlistment is sought :
8. Banker's name
 - a.
 - b.
 - c.

(Please enclose copies of last Three month's transaction)
9. Trade Licence No :
10. Factory Licence No(if any) :

11. Whether registered as SSI Unit, if yes, Registration Number with a photocopy:

12. Sales Tax Registration No, if any

a.

b.

(Registration Number with a photocopy to be attached)

I.T. Permanent A/C No:

Photocopies of current I.T & Tax clearance Certificates to be attached along with copy of Pan card

:

13. Whether the Applicant is already enlisted in this Enterprise, if so, the details are to be furnished stating the types of jobs executed etc, i.e

a. Description of the job

b. Year

c. Amount

d. Authorised by :

14. Whether the Applicant is enlisted with any other Public Sector Undertaking / Other reputed Manufacturers. If so, the details are to be furnished

15. Financial Capacity / Working Capital / Total Investment : (Year)

16. Technical Capacity :

i)

ii)

17. Name & Residential address of Proprietor(s) / Partners / Directors / as the case may be with one copy of recent self attested passport size photograph:

18. Whether any Govt.Servant(s) or dismissed Employee(s) of Andrew Yule & Co.Ltd / any other Govt.Undertaking are in employment under the Applicant:

19. Whether the applicant or any of it's Partners / Directors has been banned or removed from the approved list of suppliers by the Enterprise or Undertaking / any other Enterprise or Undertaking in the past:

I /We here by certify that the above particulars furnished by me /us above are true to the best of my/our knowledge and belief and misrepresentations of facts will render me / us liable to any action as may be deemed fit by Andrew Yule & Co.Ltd's Tea Division to reject or accept my / our candidature for enlistment.

(Signature of the Applicant)

Office stamp / Seal

Place :

Date :

Encl: (Pl. specify all enclosed documents including Postal Order/ Bank Draft No)

N.B: 1. Hard copy of the prescribed format/Form may be collected in person against payment of requisite fees(Rs 100/- in D.D payable to Andrew Yule &Co.Ltd A/C Khowang T.E / in cash up to 17th July'13) during working hours from Sr.Manager(Comm) at Group Office, Assam Gardens for local Vendors.

2. Management reserves the right to reject any / all applications without assigning any reason for which Management's decision will be final and binding.